



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**D. D. SHINDE SARKAR COLLEGE, KOLHAPUR**

C/O- VIDHYAPEETH HIGHSCHOOL, NEAR AMBABAI TEMPLE, BHAVANI  
MANDAP , KOLHAPUR, PIN- 416012

416012

<http://www.ddsscollegekop.com>

**SSR SUBMITTED DATE: 13-10-2023**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2023**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Saraswati Shinde Education Society was formed on 19th September 1988. D. D. Shinde Sarkar, College was established in September 1991, under this organization, as an affiliated college of Shivaji University, Kolhapur, the first English Medium College in the jurisdiction of Shivaji University Kolhapur. Initially named ‘Saraswati Shinde’ College, it was later rechristened as D.D. Shinde Sarkar College, after a great Entrepreneur and Patron in Kolhapur district. It is affiliated with Shivaji University, Kolhapur, under 2F, of the UGC Act. The college commenced its journey with 2 students enrolled in the two most popular Programmes: B. A and B.Com. The institution has completed more than 31 years. The institution has been catering to the needs of stakeholders and providing quality education with pride and success. The growth of the college has been recognized in its assessment and accreditation by NAAC with Grade ‘B’ in 2011. Initially, all the staff were qualified even though there was no grant to the college. Now the college has qualified teachers and dedicated staff members who are committed to the achievement of its goals and objectives. The founder president and the first Principal of this college Dr. Abasaheb Shinde was a highly qualified teacher with a Ph.D. degree, hence he gave importance to the quality of education. The college stands for quality and excellence, gender equity, and social welfare for the benefit of the larger community.

A distinct feature of the college is it has been making efforts to involve the students in different activities to develop certain skills. The student’s representative is involved in the decision-making process which is related to the students. The skill development committee of the college has been organizing training sessions for interested students to make them placeable. The college is one of the few in the university with a wi-fi enabled campus, one conference, and one smart classroom equipped with multi-media teaching aids, 13 classrooms with moveable projector and speakers, a sports ground, and a library. Conscious of its responsibility to provide a holistic learning environment to its students and to help them evolve as sensitized citizenry, the college takes pride in its experiential learning and community outreach programs. Naval N.C.C. is the distinctive feature of our college. Our N.C.C. cadets have made us proud since its establishment.

Quality enhancement is ongoing and it is a regular activity of the college IQAC has been actively involved in planning the quality enhancement activities and getting implemented by institutionalizing the activities. D.D. Shinde Sarkar College believes in innovative activities and creating an environment for the teachers and students for their participation and involvement. Teachers have been adopting modern teaching methods like experiential and participating learning in which students are given certain tasks to complete under the observation of teachers

### Vision

- To promote the advantage of learning and dedication for better academic and intellectual achievements. To develop intellect, skill, knowledge and ,creativity so as to cope with contemporary changes in the curriculum aspects.
- The center has a vision to be a center of excellence providing quality education for commerce and arts professionals and career with a holistic concern for life, society and the environment.

## Mission

- To provide quality education.
- To develop social consciousness among the students.
- To empower the students to evolve as creative and intellectual professionals.
- To raise outstanding citizens who bring value to society and contribute towards the nation-building.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- **It is the only English Medium college of both the Arts and Commerce faculties in the jurisdiction of Shivaji University.**
- **The only college having Navala N.C.C unit in the jurisdiction of Shivaji University.**

1. Locational advantage, accessible easily by bus (KMT), auto auto-rickshaw personal vehicles.
2. A campus of 3 acres with basic infrastructural facilities including a playground to fulfill the basic requirements.
3. A balanced mix of courses in both streams- Arts and Commerce.
4. Meritorious University rankers who have excelled in academics.
5. Conferences, seminars, workshops, and invited guest lectures expose students to the best minds and evolving fields of research.
6. The faculty is experienced, and well qualified with 8 Ph.D. holders, and three faculty members are professors.
7. Good percentage of student attendance in the classrooms.
8. Implementation of e-governance in different areas of management.
9. Continuous internal Assessment with several class tests and regular feedback ensures academic excellence is maintained.
10. Faculty members engage in the development of new curriculum, and revision of syllabus at the university level.
11. Clean, safe, and secure 13 classrooms.
12. MOUs signed with various institutions for promoting student and faculty exchange.
13. Smart classroom with Projector, wi-fi, and surround speakers.
14. National Cadet Corps (Naval).
15. National Service Scheme.
16. Equal Opportunity Cell.
17. SC/ST committee.
18. **The female students are more than the male.**
19. Puneet Sagar Abhiyan.

### Institutional Weakness

1. The institution does not have its own building.
2. Students from English and Vernacular medium together in the same class.
3. Registration of the Alumni Body is yet to be completed.
4. Absence of hostel facilities.

5. Sports facilities need to be further upgrade.

### **Institutional Opportunity**

1. Effective utilization of alumni for quality enhancement.
2. To attract international students.
3. Ample scope for research work.
4. Optimum use of available resources.
5. Strengthening collaboration with local industry for student projects and learning.
6. To offer skill development courses to enhance students' employability.
7. Infrastructural facilities like classrooms, library, and computer facilities could be further improved with financial assistance from the Government and local industrialists.

### **Institutional Challenge**

1. Due to the changing policies of the government, new colleges and educational institutions are coming up, which will cause great challenges and competition.
2. Acceptance of NEP 2020
3. Getting a place of our own for college which is as central and easily accessible as it now.
4. To accelerate filling up vacant positions of teaching and non-teaching staff.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Being an affiliated college under the Shivaji University, the college is bound by the prescribed curriculum as stated by the University. The curricular aspect of the study Report of D.D. Shinde Sarkar College represents a well-structured curriculum with a detailed account of the curriculum planning and implementation with emphasis on the Vision, Mission, Goals, and Objectives. The primary goal of D. D. Shinde Sarkar College is to ensure optimum teaching-learning and timely completion of the CBCS syllabus which was introduced in 2018 in the institution, in both letter and spirit. Academic excellence is given prime importance both by college management and IQAC. Since pedagogy and planning go hand in hand, the IQAC formulates the academic calendar much in advance so that there is healthy consonance and synergy between academics and extracurricular activities. The academic activities are documented through the academic calendar, class timetables, and teaching plans. Teachers take utmost care to complete the syllabus on time. The institution has well-structured action plans for effective implementation of the curriculum with the assistance of the members of the teaching faculty.

The teachers of the institution attended the various workshops organized by the Shivaji University for NEP and CBCS syllabus. Some teachers of the college are members of BOS, Academic Council, Management Council, and other Governing bodies of Shivaji University. Some faculty members are involved in the process of curriculum setting and change of syllabus of affiliated University. Teachers are also involved in paper setting, paper assessment, and moderation, and External Senior Supervisors at the University level examinations. The faculty members attend the workshops on revised syllabi conducted by various colleges. For the development of global competencies among students, classroom teaching is supplemented with seminars,

debates, quizzes, field visits, industrial visits, workshops, and film shows. Certificate courses including Modi Script, Communication Skill in English, and Basic English Grammar were introduced during the last five years for skill development to increase employability in the students.

The institution ensures that students should have options from a variety of combinations of subjects offered to them as foreseen in the CBCS curriculum. Sensitization of the pertaining to issues of Environment and Sustainability, Gender, Human Values, and Professional Ethics is very important. Special lectures, workshops, and conferences are organized to bring awareness and improve the overall growth and development of the students.

The institution regularly conducts an assessment evaluation process as per the guidelines of the affiliated university. There has been a systematic, continuous evaluation system for evaluating the academic performance of the students. Academic results were analyzed and remedial coaching was done for slow learners. Fast learners were given the difficult task and encouraged to read more and practice to solve more question papers. To inculcate a value system in students the teachers conduct programs as part of the syllabus to address the cross-cutting issues of gender, environment, human values, and professional ethics. The institution encourages active participation in experiential learning like field visits, and industry visits, so that they can achieve excellence. The institution promotes the use of technology by making available technological infrastructure as required by modern teaching methods. The college has feedback along with a suggestions system through which it can obtain feedback which is vital for quality improvement.

### **Teaching-learning and Evaluation**

Every academic institution has the principal objective which is the process of teaching learning and evaluation, so we do. The college has dedicated faculty with sound educational backgrounds. All teachers are well qualified with an average teaching experience of 19 years, 8 teachers are Ph.D., and the rest of the teachers are SET/NET qualified. All the teachers make an effort to give personalized attention to all students. The institution believes that learning horizons should be taken beyond curriculum and classrooms. Holistic development of the students is the need of the hour and students are thereby engaged in problem-solving methodologies and experiential and participative learning. Emphasis is laid on maintaining a healthy teacher-student and mentor-maintained in the admission process. The performance of the students in the university examinations over the years has been summarized and presented in the report. At the same time, the institution has introduced continuous internal evaluation, assessment, and periodical examinations as per the guidelines of Shivaji University, Kolhapur. Teachers ensure the completion of the curriculum of all courses in due time by following the academic calendar and teaching plans. Teachers adopt innovative teaching methods and use technology-driven methods like Google Classroom, MS Excel, PowerPoint presentations, Zoom, etc. As we believe in participative learning and problem-solving methods, in this regard, the college has taken initiatives such as NCC for boys and girls, NSS, Project Punit Sagar, regular industrial visits, field visits, workshops, seminars, etc.

To make the teaching-learning process more effective, preparation of academic calendar, lesson plans, monitoring class attendance, efficient utilization of library, use of blended mode of education, and effective assessment methods have been introduced so that program outcome, program-specific outcome, and course outcome can be achieved. Identification of advanced and slow learners and qualitative improvement in the teaching and learning process has been initiated by the institution. Slow learners receive extra support in the form of intensive coaching, remedial teaching, assignments, and counseling. Advanced learners are encouraged to attend workshops, seminars, and other activities.

## **Research, Innovations and Extension**

The institution has an established Research Committee to promote and encourage research among students and faculty. To promote the institution's neighborhood community interface the college has initiated numerous initiatives such as Naval N.C.C for boys and girls, Project Puneet Sagar, Experiential learning through NSS, Equal opportunity cell, and Blood donation camps. The IQAC plays an active role in guiding and motivating the faculty members for research activities. About 30 research papers have been published in peer-reviewed, Referred, and UGC-recognized care-listed journals. Many research articles are also published in conference proceedings, and books by the teachers. Some faculty members are involved in writing books on the course curriculum of Shivaji University Kolhapur. Workshops and seminars on skill development were conducted. With an aim to create a clean and pollution-free campus, the college has introduced various eco-friendly practices such as a complete ban on the use of plastic, tree plantation in the pots, No Vehicle Day, and Solar Pannels. Industrial and field visits are also organized in a bid to enhance experiential and participatory learning.

The institution encourages faculties to publish papers in UGC-referred journals, international journals, and edited book volumes. D.D. Shinde Sarkar College, in its Self-Study Report, has laid emphasis on various extension activities undertaken within or outside the campus through which awareness of various social issues and community needs have been focused. Participation of the students in these activities is encouraged. This helps them to empathize with the problems of society and accordingly expand the horizon of their learning through direct communication with the local community. The N.C.C. wing of the institution organizes a blood donation camp every year on the occasion of the birth anniversary of our institution's founder President Late. Shri. Abasaheb Shinde. The institution also organizes awareness camps about road safety, anti-tobacco awareness programs, Aids awareness programs, Health checkup camps, and other services. The college is a signatory to functional MOUs with other institutions in order to cater to the needs of the students. The institution regularly organizes seminars and workshops to encourage the students.

## **Infrastructure and Learning Resources**

The infrastructure of an institution of higher education plays a huge role in providing a conducive teaching-learning environment. D.D. Shinde Sarkar College is spread over 3 acres in Bhavani Mandap, Kolhapur, and takes pride in its spacious infrastructural outlay and inclusive facilities for providing current-day teaching-learning methods and related tasks. The college is well aware of the need for infrastructural services and resources for the betterment of teaching-learning research, office management, the upgradation of the library, financial services, and many other purposes relating to admission, registration, evaluation, and student progression.

The institution has a centrally located campus which provides easy accessibility for both students and faculties by road. The college has 13 classrooms out of it 1 is the smart classroom. Our facilities include a sufficient number of PCs, a Faculty room, an IQAC room, a Principal's Office, an N.C.C room etc. A special facility for Divyang includes a Ramp. The institute does not have its own playground so we hire Tapovan Ground for outdoor games. The institute has a huge campus and it is used for small games like Kho-Kho, Ring, Volleyball, and many indoor games. The institute has an open auditorium with a sitting capacity of 300 seats which is used for conducting various programs like cultural activities, Independence Day, Republic Day, and so on. For the Annual Social, Alumni meet we hire Akshata Mangal Karyalaya.

The library has textbooks, reference books, General reading books, Dictionaries, Encyclopaedias, and NEWS newspapers (English and Marathi). The college has internet connectivity to 50mbps from BHIMA net

services. The college spends enough amount of money on the maintenance of all major infrastructural facilities such as CCTV, Fire extinguishers, computers, photocopy machines, etc. The college has purchased 12 desktops, laptops, printers, and scanners, for official and academic work during the last five years. The devices are accessible to all the stakeholders as per their needs and requirements. Moreover, the college also used these facilities for evaluation and assessment work. The college spends its financial resources on the maintenance of infrastructures including hardware and software. Housekeeping and security of the campus are maintained by peons of the college.

## **Student Support and Progression**

The college aims to support learners to avail the benefits of various schemes like scholarships and free shipping from various governments. The institute provided all kinds of support to the students for their studies and progression. The skill enhancement activities are organized by the skill development committee. The activities like soft skills, life skills, ICT computing, and language and communication are conducted by the committees. The soft skill training includes communication, public speaking, group discussion, manners, presentation, etc. Life skills including Yoga, Meditation, career, sports, health, and defense for girls, are conducted. Life skills also include activities on AIDS awareness, social distancing, anti-drug, No-Plastic, Road Safety, and so on. Many students of the college have qualified for UGC SET/NET and other competitive examinations after passing out from the institution.

The institute's curriculum and practices are designed to achieve all domains of learning, Knowledge, skills, and attitude. The institute has constituted a Grievance cell, Anti-ragging cell, and ICC for timely redressal through a transparent mechanism. In the seminars, the students are made aware of anti-ragging and the code of conduct. The placement committee organizes workshops on career planning, personality development, internship, and campus selection. Slow learners are identified by the course faculty and regular remedial classes, extra assignments, and quizzes and conducted for slow learners. Similarly, support is provided to the fast learners. A number of sports and cultural activities are conducted by the institute every year wherein the students play an important role in planning and organizing the activities. The Alumni Association contributes to the development of the college in various ways, however, the process of registration of the association is in progress.

## **Governance, Leadership and Management**

The institute is managed by Saraswati Shinde Education Society, Kolhapur which is registered under the Societies Registration Act No.1981. The institute has well-organized governance, leadership, and management for academic and administrative purposes. The college has emphasized administrative competence, accountability, collective responsibility, leadership, and professional management of its affairs. The college has a Governing body consisting of the President, the Principal, eminent individuals from society, administration, academics and industry, teaching and non-teaching, and student representatives. Smt. Madhuri Charudatta Shinde is the President of the institution. The principal is the decision-making authority and is supported by the office superintendent. The Governing Body meets on a regular basis and takes important policy decisions related to academic, administrative, and financial management by the finance committee. The institute has been gradually moving in the direction of digitizing all admissions to result preparation by making use of digital devices. Besides, the college has an Internal Quality Assurance Cell for the purpose of providing leadership and expertise in various academic matters. The vision, mission, and value framework are aligned with a perspective plan of the institute, which is prepared with contributions from the Board of Directors and

faculty members considering the SWOT analysis, vision plan of each department, and feedback from stakeholders.

Various academic committees also assist in the smooth functioning of the college. The IQAC convenes meetings on a regular basis formulates and implements quality initiatives and interacts with the Governing Body, different faculties, and the office. The IQAC has set the standards of quality enhancement and excellence over the years. The Academic cell meets on a regular basis to review different programs. The management of the institution works in a democratic manner and emphasis is laid on transparency and accountability of the stakeholders. The principal, as the head of the institute, has always led from the front and provided able leadership in this respect.

### **Institutional Values and Best Practices**

Institutional values and best practices are important benchmarks for quality enhancement. During the last five years, the IQAC has been initiating practices and processes for establishing a quality culture in the institute. The college has given importance to the promotion of core values and ideals among its students like the promotion of human values, women empowerment, gender equity, tolerance, harmony, and peaceful coexistence. Several programmes on gender issues and women empowerment have been organized and some of the fundamental psychological issues of the students have been addressed through psychological counselling by professional councillors.

Gender issues related programs are highlighted with certain facilities like CCTV, security, etc. Gender Audit is concocted.

Use of LED Bulbs are installed in the campus as a part of energy saving strategy. Under Green campus initiatives, the institute has framed guidelines for vehicle parking for staff and students. Ban on plastics and related programs are done to make the campus plastic-free. The institute has conducted tree plantations once or twice a year, for the last 15 years. The facilities developed for disabled students include Ramps.

The institution has also initiated several measures for energy and water conservation, environmental substance, tree plantation, and maintenance of a green campus. Solar lights have been introduced on the campus. The National Cadet Corps and National Service Scheme units have also been fairly active over the last years in organizing programs on institutional values, environment protection, and social service.

The college has given a lot of importance to Innovations and Best Practices, namely Blood Donation Camp, Socratic Club, Saraswati Club, and Mobile Library. A large number of activities have been carried out in promoting these best practices as documented in the SSR.

The institution is very active in celebrating and organizing different commemorative days, events, and festivals like Republic Day, Independence Day, World Environment Day, International Women's Day, and Birth and death anniversaries of Chh. Shivaji Maharaj, Chh. Shahu Maharaj, Dr. Babasaheb Ambedkar, Mahatma Phule, Mahatma Gandhi etc.

Education is one of the most powerful weapons to transform the world. Providing quality and holistic education to all is what the institution strives for. **D. D. Shinde Sarkar College aims to create better citizens, illuminate their minds, and empower them for a bright future.**





## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	D. D. SHINDE SARKAR COLLEGE,KOLHAPUR
Address	C/O- Vidhyapeeth Highschool, Near Ambabai temple, Bhavani Mandap , Kolhapur, Pin- 416012
City	Kolhapur
State	Maharashtra
Pin	416012
Website	<a href="http://www.ddsscollegekop.com">http://www.ddsscollegekop.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B.D. Girigosavi	0231-2542185	9284535145	-	ddsscollege@yahoo.co.in
IQAC / CIQA coordinator	R. Y. Mane	0231-9834541112	9860259373	-	drrymane76@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	Shivaji University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-07-1997	<a href="#">View Document</a>
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	C/O- Vidhyapeeth Highschool, Near Ambabai temple, Bhavani Mandap , Kolhapur, Pin- 416012	Urban	3.707	18580.6

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No. of Students Admitted</b>
UG	BA, Arts Faculty	36	HSC	English	360	147
UG	BCom, Commerce Faculty	36	HSC	English	504	375

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				16			
Recruited	0	0	0	0	1	0	0	1	10	3	0	13
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	9	1	0	10
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	0	0	3	1	0	0	1	0	8
M.Phil.	0	0	0	3	0	0	1	1	0	5
PG	0	0	0	1	0	0	1	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	2	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	161	0	0	0	161
	Female	361	0	0	0	361
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	13	17	16	18
	Female	13	19	18	26
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	1
	Others	0	0	0	0
OBC	Male	29	34	54	41
	Female	37	51	85	110
	Others	0	0	0	0
General	Male	219	221	207	167
	Female	349	352	309	284
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>660</b>	<b>694</b>	<b>689</b>	<b>647</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>D.D. Shinde Sarkar College is an affiliated college of Shivaji University Kolhapur and follows its guidelines and norms in both letter and spirit. Multidisciplinary and interdisciplinary are integral to holistic education and have been integrated into the syllabus prescribed by Shivaji University, Kolhapur. This enhances student's understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college-level invited lectures and conferences, seminars, and special talks organized by departments give students a deeper understanding of other disciplines. The management of the institution is planning to develop the infrastructural facilities so as to accommodate</p>
--	--



	<p>multidisciplinary and Interdisciplinary programmes when the state universities accept and implement NEP. The institution has organized expert lectures on 'National Education Policy-2020' for its awareness and execution and to make teaching and non-teaching staff ready for multidisciplinary and interdisciplinary programmes.</p>
2. Academic bank of credits (ABC):	<p>The institution has constituted a committee to keep the record of ABC and provide guidance to the students about registration. The institute will develop the facilities required for adopting the Academic Bank Credit facility for the students. The process of registration is initiated by the institution on the ABC portal. The students are informed about the registration process for ABC through the college website and notice. Using this website students will create a bank of credit that will be transferable interdisciplinary and multidisciplinary in nature, students will also have multiple entry-exit options as per their requirements.</p>
3. Skill development:	<p>Skill development helps to build up a strong foundation for students. It helps to build self-esteem, confidence and leadership qualities. The institute has already been conducting certain programmes on skill development like Tally, GST, Marketing, Modiscript, and English Communication. The college has continuously offered opportunities for students to develop their skills in tandem with changing needs. The college has taken various skills academic and extracurricular amongst the students. The institution through its value-added courses inculcates constitutional, universal human values, citizenship and life skills. Courses like Democracy, Election and Good Governance and Environment studies are mandatory for the degree courses. Student's skills are augmented by frequent interactions with alumni and industry experts. The college arranged the training programme effective communication skill training for the students of B. A and B.Com. Monthly Yoga and Meditation sessions have been organized on a regular basis. We organise various career counselling training programmes by different organizations collaborating with IQAC.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>As per NEP guidelines to promote Holistic Education and informal knowledge, the Novel courses have the part of the curriculum since 2020. The curriculum on</p>

	<p>Indian culture is part of History, Sociology, Political Science, and English. The preservation and promotion of India's cultural heritage needs to be given high priority for the country. Even though our college is the first English medium college in the jurisdiction of Shivaji University, we celebrate Marathi Rajbhasha Din, Vachan Katta, to preserve and promote our regional language and literature. Apart from the promotion of regional languages, our culture also needs to be preserved. In this context, local festivals and events are also celebrated in the college with great enthusiasm and favor. Maharashtrian festivals that are annually celebrated in the college include Ganesh Chaturthi (Ganpati Utsav), and Navaratri. On these occasions, programmes like elocution, speeches, Rangoli, and Dandiya, are conducted. We observe various important days like Chh. Shivaji Maharaj Jayanti, Independence Day, Republic Day, Teacher's Day, etc. We observed Azadi Ka Amrut Mohotsav', and many students, as well as stakeholders, participated in the programme.</p>
5. Focus on Outcome based education (OBE):	<p>Outcome-based education is an educational theory that bases each part of an educational system around specific objectives. Student participation is an essential part of Outcome Based Education. Students can do their learning and analyze their skills and development. This upholds the standard of education and ensures their thorough preparedness for life after. OBC takes a holistic approach to describing the competence of a learner in terms of knowledge, skills, and values. Being an affiliated college of Shivaji University, Kolhapur we are bound to follow the university-designed curriculum. The curriculum is developed based on the course outcomes identified according to and in line with NEP-2020. The learning outcome curriculum framework syllabi prescribed by Shivaji University, Kolhapur, is formulated with the final outcome expected of students of a particular course at the end of the programme. The outcomes are described clearly and the teaching plans are outlined accordingly. This enhances the quality of education being imparted to them and frequent student-faculty meetings help align pedagogy to the desired outcomes. D.D. Shinde Sarkar College has transformed the existing curriculum on the OBE platform as per the NAAC guidelines. The POs and</p>

	COs are designed for all courses being taught in the institute. The institute has developed the teaching plan as per the OBE requirements. The CO and PO accomplishments are calculated as per the requirements from an OBE viewpoint.
6. Distance education/online education:	As we do not run a Distance education center, it is not applicable for the institution, but the COVID-19 pandemic and series of lockdowns have made the institution switch to online education and online examination. The institution has used more IT facilities for online education and has undertaken training programs for teachers and students to develop a good curriculum for online education. The results of students under online education at the institution are quite satisfactory. The college endeavors to carry out this online alternate mode of education in the future as well, if needed.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The Electoral Literacy Club has been working effectively in the institution since 15 June 2018. ELC contains a Co-Ordinator and student representative. The role of the coordinator is to coordinate all types of election awareness activities with the help of faculty members. The coordinator regularly attends the meetings
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The ELC coordinators and members are selected by the principal from various stakeholders of the college. The ELC is functional with the following office bearers: I) Nodal Officer Shri. V.R. Patil, Asst.Prof. II) Dr. Amita Kanegaonkar, Asst. Prof. III) Sri. B.N.Patil.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior	Activities organized under the aegis of ELC are as follows: I) Guest Lectures. Dated August 6th, 2018 II) Workshop- Dated on July 24th, 2019 III) Celebration of National Voters Day, by organizing various competitions like Slogan making, poetry composing, drawing on the theme, importance of voters, and voting. Dated on June 30th, 2018 IV) Voter's awareness campaigns, Enrollment of new voters- Dated on March 28th, 2023 V) Human chain for newly enrolled voters-Dated on March 2nd, 2019

citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Yes, socially relevant activities /projects are undertaken by ELC, like Awareness sessions on the Importance of Voters and voting. The aim of this session was to aware the voters regarding their role in the election and human chain for newly enrolled voters, more than 70% of students participated in it. One of our faculty members has been appointed as Block Level Officer (BLO) to conduct house-to-house surveys and enroll members from the civil society. The institution also organized a camp, (Dated....) in our college to enroll members from the civil society.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above eighteen years are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. We have conducted motivational programmes which create awareness regarding electoral procedures. Almost all eligible students are enrolled as voters due to rigorous voter sensitization activity concocted in every class by the ELC.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
618	647	689	694	660

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 14

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	14	14	14	14

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
524722	688443	424614	702832	594530

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Our institution follows the curriculum prescribed by the university. The University implemented the CBCS with effect from 2018-2019 prior to which Credit Based Semester. At the beginning of the academic year. The program coordinator along with IQAC ensures that the syllabus must be completed as per the teaching plan and sufficient time is given to students for their preparation for examination. Efficacy of curriculum development ensures the listing of topics, sequences of topics, clarity, accuracy, and appropriateness of topic presentation. The institution ensures emphasis on topic delivery, completing in proper frequency with depth and pace. The faculty makes sure that the overall structure is integrated and interdisciplinary and focus is on conceptual ideas.

**Planning and Preparation:**

I) Planning and Pedagogy go hand in hand. Institution insists on formulating the academic calendar at the beginning of each academic year to optimize the teaching-learning process.

II) Academic Calendar is distributed to the students at the commencement of every academic year.

III) The college prospectus offers information about the different courses and programmes.

IV) Timetables are displayed on the college notice board and uploaded on the website prior to the commencement of the semester to ensure the timely commencement of classes.

**Teaching, Examination, Evaluation:**

The faculty members are required to prepare a comprehensive teaching plan consisting of lecture plans, assignments, and tutorials if any. To ensure the smooth delivery of curriculum, teaching faculty applies traditional as well as ICT-enabled teaching methods. More emphasis is given to the teaching and learning process which includes group discussion, participative learning, practical work, and project work based on learning. Most of the departments use boards and other ICT-based tools. The faculty of our institution helps the students to identify critical topics for review, develop questions, plan inquiry, and share the learning process and content. In its endeavor to make education more meaningful and knowledge more comprehensive, curriculum delivery is enhanced with a stronger interaction with industry experts by organizing special lectures, seminars conferences, and educational excursions. There is a defined mechanism to conduct remedial for slow learners and enrichment programs. The evaluation of the students for all courses and programs was done continuously throughout the year. The assessment of the students is done through unit tests, oral tests, surprise tests, quizzes, debate competitions, project work,

seminars, and assignments.

### **Feedback and Monitoring:**

Feedback and monitoring on curriculum delivery is done through a wide variety of mechanism such as regular formal and informal meetings of teachers and students. The institution collects feedback from various stakeholders and makes changes according to their suggestions and requirements. Feedback helps to make the necessary shifts in pedagogy.

### **Faculty Upgradation:**

The institution constantly strives to upgrade the infrastructure and procure resources for the effective delivery of the curriculum. Faculty participate in FDP and workshops, particularly in revised syllabus papers. Faculty have been presenting papers regularly at conferences to share their research with other scholars as well as publishing research articles in journals. This helps them in subject expertise which aids in effective curriculum delivery.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **1.2 Academic Flexibility**

### **1.2.1**

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 2**



File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 0.73

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	10	0	0	14

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The curriculum prescribed by Shivaji University, Kolhapur reflects sensitivity to issues relevant to professional Ethics, Gender, Human Values, Environment, and sustainability.

**Professional Ethics:**

D.D. Shinde Sarkar College is affiliated to Shivaji University, Kolhapur, and hence has to follow the syllabus/curriculum as laid down by the parent University. However, in each subject wherever possible, classroom teaching integrates major social issues like gender, professional ethics, human values, and environmental issues in various ways within the parameters of the syllabus. Through student participation in seminars, webinars, and poster competitions, these issues are addressed. Subjects like English literature, Sociology, History, Economics, and Business Law led to a greater awareness of professional ethics in students. This also leads to holistic development in students apart from academic knowledge in their core areas.

In D.D. Shinde Sarkar College, different programs are undertaken to introduce young minds with different cross-cutting implications on Gender Issues. Gender sensitization is integral to the overall growth and development of students. Syllabi of different programs as much as feasible, incorporate topics in such a way that gender issues automatically become included in different classroom discussions. Awareness of gender issues makes students more sensitive and sensitized citizens. Papers that specifically focus on gender issues have a stronger theme highlighting gender issues as, the English paper for B. Com II has “Phenomenal Women”, “The Childless One”, and “One Day I Wrote Her Name”, For B.A. “A Season of No Return”, “Rebati”, “The Guide”, and “Inside the Haveli”. In History and sociology, there are topics that highlight women’s struggles through the ages leading to greater sensitization of gender inequity. Apart from that seminars and workshops are organized to sensitize students to this area. Cultural and Extension activities are also set in such a way that the students are required to review the issues on their own.

**Human Values:**

Making students aware of intrinsic human values is integrated into several papers. The inoculation of Human Values such as patriotism, social commitment, and non-violence are imbibed among the students through celebrating the birth and death anniversaries of social reformers.

**Environment and Sustainability:**

Enriching awareness about our environment and sustainability is important for every student. Our institution has a paper called, ‘Environmental Studies’ which is mandatory for all students. Department of History, Political Science, and Environmental Science presented wallpapers, wherein students are encouraged to do research on given environmental issues, such as health and hygiene, and physical fitness. Through environment studies project work the students gained practical knowledge on the environment and issues related to the environment. The NCC, NSS, and IQAC organized tree plantation programmes on a regular basis. Our institution does green audits on a regular basis. We celebrate Earth Day every year.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 1.29

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 8

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 77.78

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
197	202	231	241	249

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
288	288	288	288	288

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 48.8

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
62	80	74	55	34

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
125	125	125	125	125

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 47.54

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Our Institution is committed to the holistic development of students by engaging them in experiential, participative learning and problem-solving methodologies to enhance learning experiences.

**The institution follows experiential learning methods across all programmes.**

- Project works on Environment Studies aim at ensuring experiential learning.
- Participation of students in wallpaper.
- Field visits to gain first-hand experience
- Visits to historical places to make the students aware of history.
- Banks, Industries, and Corporate Offices visits to get acquainted with modern establishments.
- Cleaning campaigns are undertaken in and out of campus to develop responsible citizens.
- Teaching faculty of the college promotes and exhibits experimental learning methods.
- Almost all faculty members make extensive use of ICT in the classroom.
- Through the skill development Centre emphasis is given on skill development to provide adequate training in soft skills, language, and communication skills.
- Students take part in workshops and extra and co-curricular events which help them develop their Organizational skills, experience, and knowledge. Students undergo educational tours from different subjects like History, Economics, Psychology, English, the Department of Library, and the Department of Commerce, they are guided while pursuing their tours, and helped them to expand their thinking abilities.
- Debates, discussions, and related other activities through the Socratic Club help students nurture their thinking process, enhance their cognitive ability, and reflect their judgment procedure.

**Experiential Learning through NCC and NSS:**

NCC and NSS help to develop students' experiential and participative learning through collaborative projects with the outside community. NSS volunteers and NCC cadets work in various fields, on innovative ideas, with slum and voluntary agencies during an academic year. NSS organizes a camp every year. The institute has an independent Naval NCC Unit. Students contribute to society through participation in NCC and NSS activities throughout the year.

**Participative Learning:**

Students are taken to field visits to nearby places as per the requirements of the course. Regular industry visits are conducted by the departments to provide the students with an opportunity to learn practically. Students are promoted to participate in local, regional, and national level activities and marks are awarded based on their participation in activities throughout the degree duration. Seminar presentations are made by students on assigned topics to enrich their learning experience, communication skills, and lifelong learning. Students are activated using a combination of various participative methods such as brainstorming, icebreakers, and so on. It helps them in reflective thinking and problem-solving.

**Problem Solving Methodologies:**

Students are encouraged to find multiple solutions to problems and are given time to solve problems. Thus, the college adopts a student-centric learning method. Students are asked to deal with the current problem of society by proposing innovative solution approaches organizing debates and group

discussions in the Socratic club.

Faculty members guide the students of the third year to carry out the Dissertation or Projects on various topics and present their solutions.

Students are also guided to carry out tasks like, mind mapping on specific topics, which helps them to expand their thinking potential.

Monthly quizzes and semester-wise assignments are allotted to students to develop problem-solving abilities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 81.18

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	17	17	17	17

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***



**Response:** 100**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	14	14	14	14

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Internal assessment is an important part of the continuous evaluation process. It helps to reduce the burden and tension of the students related to the final examination. It also helps the students in better preparation for their end-semester examinations. The college has initiated continuous internal evaluation in accordance with the norms and guidelines as stated by Shivaji University, Kolhapur. The institution conducts tutorials, home assignments, tests, presentations, and group discussions to assess the performance of learners. The institution with regular interactions with IQAC, program coordinators, and examination committee plans and works out for reforms in the evaluation system.

The IQAC consistently works on student-centric initiatives. Departments follow a well-laid-down mechanism as specified above, regarding conduct, tabulation, and uploading of internal assessment marks. Internal assessment marks circulate, and students are given time to raise queries/doubts or point out any differences or errors.

- The examination and assessments are carried out in accordance with the set academic timetable.

- Availability of previous years' internal question papers, are insured in the library for the ready reference of students.
- The internal papers are evaluated within a week of the day of the exam and the marks are communicated to the students in the classroom. The teachers also make an effort to clear the doubts of the students regarding the question paper.
- Online tests are also conducted during the Covid-19 pandemic.
- The internal examination committee monitors and conducts internal examinations in the college with the active participation of all teaching faculties and non-teaching staff.
- All the teachers of the concerned departments submit a set of question papers through the Head of the Department to the examination committee well in advance of the commencement of the exam.

#### Grievance redressal system:

- Students can seek a revaluation of their answer sheets after the results are announced if needed.
- A photocopy of the answer sheets is made available to the students if seek clarification.
- To maintain the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes responsibility and monitors the mechanism throughout the year.
- All the grievances related to internal and college-level examinations are addressed to the exam committee where the principal is the chairperson.
- The concerned student having a grievance needs to apply in writing to the exam committee.
- The examination committee does analyses on the nature of the grievance, collects relevant information related to the grievance, cross verifies the information by calling the complainant, and findings are put the meeting of the examination committee, and a decision is taken in that meeting and communicated to the concerned student.
- All this process is completed within two weeks from the date of receiving the grievance from the student.
- If the student is not satisfied with revaluation the principal will make a final decision based on the findings of an examination committee constituted by the principal.
- Grievances regarding university examinations are forwarded to the university with necessary supporting documents related to the grievances.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

Our institution has adopted outcome-based education as per NAAC guidelines, with the implementation of a flexible curriculum. Our institution offers a number of courses/programmes, at an undergraduate level under Shivaji University, Kolhapur. The syllabus of every course is made available to the faculty teaching along with well-defined learning outcomes. First-year students are made aware of the structure of the course in terms of the number of core papers and general Electives. Their choices under the choice-based credit system are sought well in advance to ensure minimum loss of teaching time. The same is also reported to the college IQAC. All the POs and COs have been displayed on the college website. The mechanism of widely circulating and publicizing program outcomes among the students and teachers is as follows.

- Department Notice Board.
- Faculty Meetings: The Principal, IQAC coordinator, and faculty members emphasize the attainment level of program outcomes and strategies to fill the gap to achieve the target.
- Classrooms
- Institution Website: The program outcomes are displayed by each department on their respective web page of the institute website.
- The results and feedback of the students is a proof of the attainment of program outcomes and the same is analyzed periodically by departments.
- Meritorious students are awarded at the Annual Day celebration and the merit list is published in the Annual Report to acknowledge their hard work
- The final results of the students are provided to the departments who analyze them paper-wise and plan remedial mechanisms for improvements.
- Graduates will have professional knowledge, skills, and attitudes to work in the different domains of commerce and business.

### **B. Com. POs and COs**

- The graduates will work in the employment and self-employment activities.
- The graduates will undertake higher education and he or she will be a lifelong learner.
- Apply fundamental knowledge and specialized knowledge in commerce and Arts disciplines like Finance, accounting, and Taxation
- Demonstrate the managerial and leadership skills at the workplace.
- Demonstrate ethical leadership to an organization.
- Apply different types of competitive exams like C.A., C.S. UPSC, MPSC, BANKING, SSR, RAILWAY, and many more.

### **B.A. POs and COs**

- Develop critical thinking skills and the ability to analyze complex issues and ideas.
- Enhance verbal and written communication skills to effectively express ideas and arguments.
- Develop research skills and the ability to collect analyze and interpret different sources of information.
- **COs**
- Develop a deep understanding of a particular subject or field of study.
- Develop key skills relevant to the particular course, such as techniques of analysis, critical thinking, writing, and research. Apply different types of competitive exams like UPSC, MPSC, BANKING, SSR, RAILWAY, and many more.

The POs and COs of all programmes and courses are made available on the college website. The syllabi of all of the programmes are made available online, and offline. The outcomes are communicated to the faculty members by the IQAC and the departmental heads. They actively participate in the formulation and review of the outcomes. The POs and COs are reviewed from time to time and accordingly modified.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The institution evaluates the attainment of POs and COs by conventional as well as non-conventional means. In the conventional or direct system, the results of the university examinations are analyzed by the departments and then reported to the principal. Apart from this departments also try to assess them by some other means of their own. Attainment of POs and COs are duly evaluated by the institution. One of the methods that our college follows while doing so is by assessing the teaching-learning based on a feedback system, in which the students of the college are provided with feedback forms to be filled by them providing inputs on teaching-learning drawbacks, limitations, constricts and also merits of the departments, its faculty members. Organizing class tests, student seminars as well as workshops guest lectures, etc are a part of this improvement scheme. Teachers maintain the yearly teaching plan. The members of every department have to submit a syllabus completion report.

Attainment of POs and COs is computed by using direct and indirect assessment methods. The direct PO and PSO assessment are through course outcomes attainment, whereas indirect assessment is based on the survey/feedback obtained from stakeholders. CO and PO attainment is measured in terms of reference attainment levels against a benchmark defined by the institution. The institution has selected the benchmark as 70% of the maximum marks. The reference attainment level was decided subject-wise. Level One: Satisfactory (55% students scoring more than benchmark) Level Two: Moderate, (65% students scoring more than benchmark. Level Three: Substantial, (70% of students scoring more than benchmark.

- Continuous Assessment: COs are assessed through mid-term examinations, quizzes, and sessional assignments. The CO is mapped against each question of the quiz and assignment. CO is mapped against each question of the quiz and assignment. Semester end theory examination, the questions in semester end examinations are tested pertaining to all COs and Pos. Contributions of COs are assessed in high, moderate, and low levels towards the attainment of POs and Cos Internal **Exam**,

the internal exam in a theory paper shall be based on tests generally conducted in the academic year. It is a metric used to continuously attainment of course outcomes with respect to objectives. **Home Assignments**, it is a metric used to assess analytical and problem-solving abilities. **The project, Seminar Presentations, and presentation** is the metric used to assess communication and presentation skills along with depth of subject knowledge. Projects are given to the students on topics of current interest or provide in-depth knowledge of selected topics from the core courses. **End Semester Exam.** The end-semester exam is focused on the attainment of course outcomes and uses descriptive and objective questions to assess students' in-depth understanding and practical application of the subject.

- **Indirect Assessment:** Feedback and survey questionnaire with score/level for each question is prepared for all stakeholders. Alumni feedback particularly who have graduated in the 4-5 years to the current academic year. Industrial feedback from industrial persons. Faculty members interact with students personally to know whether learners are gaining the required knowledge

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 95.06

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
198	205	198	206	175

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
204	220	220	206	183

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

#### Response:

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

D.D. Shinde Sarkar College has created an ecosystem in conformity with contemporary trends for the transfer of knowledge, collaboration for faculty exchange programs, functional MOU for dissemination of knowledge and information to the stakeholders, and for research and other academic activities. The institution has created an ecosystem for innovation and transfer of knowledge through the activities of various committees, cells, and departments. The college has already entered into collaborative agreements with other institutions and several MOUs have been signed.

Workshops and seminars have been organized by the institution on a regular basis over the last five years. The institution has played a leading role in this regard by inviting teachers and scholars with expertise in relevant fields from different parts of the world to deliver lectures on contemporary issues. There have been workshops and seminars on teaching-learning, ICT, value-added and skill enhancement courses, Gender and psychological issues, science and technology, health and hygiene, energy and

environment, Yoga and Meditation and so many other issues relevant to contemporary lives and society.

There has been regular interaction between the institution and other institutions like Chh. Shahaji College Kolhapur, Kolhapur Karveer Nagar Vachan Mandir, Arena Animation Kolhapur, New College Kolhapur, Rotary Club Kolhapur, Bank of Maharashtra, CMA Chapter of Kolhapur, Swastik Hospital, Kolhapur, for transfer of knowledge, skill and technology involving the teachers and the students.

Research Paper publication is another area in which the institution can claim a measure and success. Teachers have published research papers in scholarly journals, with international recognition. There has been publication in different fields like Literature, History, Sociology, Economics, political science, Psychology Commerce, etc.

The annual performance appraisal system motivates faculty to enhance their research performance. Teachers are encouraged to undergo professional development programmes and organize and participate in conferences, seminars, and workshops.

The college has subscribed to the UGC scheme N-LIST which provides the teachers access to a wide range of online journals, books, data, and resources. The college also has LMS which enables the creation and transfer of knowledge.

The CBCS curriculum prescribes projects work for various courses which promotes independent thinking and research aptitude amongst the students. The college also encourages peer teaching to enhance participative learning and inculcate the habit of creation and transfer of knowledge. The college has established an Incubation Centre.

**Incubation Centre:** The college has an on-premise incubation center which has facilities like a library, computer lab, etc. This acts as a platform for students to develop their innovative ideas into small-scale businesses and to facilitate research activities by faculty and students. The college encourages teachers to participate in conferences seminars, publications, and research. The college provides a facility of duty leave to teachers to complete their research projects. The college also grants duty leave for participating in all types of workshops, seminars, and conferences from university level to national level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 21

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during**



**last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	4	2	5	8

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3 Research Publications and Awards****3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 2.21

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	9	8	8

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.79

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	8	3	5	2

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1**

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

D.D. Shinde Sarkar College is committed to development with quality education at the center of every endeavor with an objective to make students aware of social issues and contribute to serving the community, not the individuals. The college runs under different departments, and a number of activities like the Women Empowerment Committee, NSS, NCC, Cultural Committee, etc. to create social awareness about the community, by sensitizing students to different social and environmental problems. The institution has regularly and successfully carried out various extension activities in the neighborhood community. These committee members counsel the students to participate in social issues-related activities. The college has identified itself with the community and motivated the stakeholders to get involved in social work. This helps in fostering their holistic development and at the same time benefits the community. As a result, we have built strong relationships with the neighborhood community,

organizations, academic institutions, local administration, and nonprofit organizations. These activities have had far-reaching impacts on the participating students, whether it is being awakened towards human values like compassion and care or responding to calls from people in need.

The NSS and NCC units have done a lot of work including conducting a Health Checkup camp, Blood Donation Camp, Anti-Tobacco awareness program, and Awareness about vaccination for COVID-19. Etc.

Seminars and Workshops on various issues like Gender and women's Empowerment have also been conducted to raise awareness level. The NSS and NCC volunteers are also engaged in maintaining the greenery and cleanliness of the campus and surrounding areas. Tree plantation programmes in the surrounding areas have also been carried out as a part of Environmental Awareness. The students of our college actively participated in rallies on socially relevant issues like plastic campaigns, Anti-Drugs campaigns, No Vehicle Day, Waste Management, Swachata Pakhvada, etc.

The institution recognizes its crucial role of empathy and leadership during natural calamities and disasters. Food Items and medicines were distributed in the affected areas which were donated by various NGOs. The impact it has created on the community and society over the last few years is very visible. This is evident from and reflected in the activities carried out by the institution through the NSS, NCC, IQAC, and other units.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

The institution is actively involved in various extension activities for which it has been duly recognized by different Government and non-government bodies. (Government agencies: Dept. of Higher Education, Ministry of Education State Blood Transfusion Council, Dept. of Agriculture, National Water Mission, Ministry of Women and Child, National Commission for Women, ministry of Health, National Human Rights Mission, etc.)

Recognition from various Government institutions include-

- Shivaji University ranked our institution at the Top in Commerce faculty, in 2021.
- Shivaji University Kolhapur ranked our institution at the Top in Arts faculty, in 2022.

Recognitions from non-government institutions.

- Chha.Shahu Blood Bank
- Swastik Hospital, Kolhapur

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 117

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	26	21	16	24

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last*

*five years.*

**Response:** 10

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

D.D. Shinde Sarkar College sprawls over an area of 3 acres including the area that provides ample framework for carrying out the learning process, career progression, and advanced education. The institute has well well-maintained adequate number of classrooms, computing equipment, a library, etc. The institution has adequate facilities for cultural activities, sports, gymkhana, yoga, etc. The institution caters to the needs of about 700 students (22-23). We have a principal's room, one teacher's room, one office room, one IQAC room, one NSS room, one NCC room, one smart classroom, one seminar hall, one central library room, one store room, one open stage, one gymnasium room. Besides, there is a separate latrine for ladies and a separate one for boys, safe drinking water and rest room are also provided by the institution. 12 CCTV cameras, 2 Solar lights, 2 photocopy machines, one projector, and 4 printers. Apart from that, we have one common library which houses 8740.

Even though we have an open stage on campus, we hired an Auditorium (Akshata Mangal Karyalaya) with a seating capacity of 800 chairs. This auditorium is used for various activities including cultural activities. It is equipped with necessary facilities like a stage, proper lighting, changing room, etc. The cultural events of annual social gathering are practiced in it and annual social gathering is organized in it. However, Annual degree distribution, traditional days, and celebration of days like teacher's day, women's day, orientation program, parents meetings, and conferences are organized on the college premises. Common Yoga practice sessions are conducted on the occasion of International Day in the college.

D.D. Shinde Sarkar College has wholeheartedly attempted to comply with all the imperative standards expected of the affiliating college as far as an infrastructural framework, provision of learning material, ICT devices, etc. are concerned. Every department has research facilities, an Activity record book, an Attendance register, Blackboards, white and colored chalk, a duster, etc. The open stage is used for Meditation.

The mini plants, reliable power supply, safety and surveillance, fire extinguisher system, and medical facilities show the love for nature and endeavor to provide safety to the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 72.76

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
380509	537242	179480	558146	480175

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

As a Knowledge Resource Center, the library provides various services to users. Our College library is partially automated & activated through E- Granthalaya, Accession, Classification, and Book Numbering are done through the ILMs. For increasing footfall towards the library orientation is done as well as for

maintaining the library yearly stock verification, insurance, and fire and safety extinguisher has to be maintained. The Library has organized so many events and celebrated significant days to inspire the students to 'Reading.'

The library has a good collection of books, periodicals, newspapers, maps, CDs and many more. E-books and other e-resources are provided to students and staff. Every year Book- An exhibition is arranged concerning the new arrivals and inculcating the reading habit amongst users. The library has permitted 1 book every week and also renewal system is followed. Causing a lack of funds library has purchased 50-80 books per year and also appeals to the users to donate books through celebrating 'Book Donation Week' as celebrating World Book Day or 'Dr. S.R. Rangnathan's birth anniversary.' In the opportunity to show the new arrivals and other old collections of books and untouched spines Library department has organized Orientation for new students and also arranged visits to other college libraries. To cope with new developments and techniques in Library and Information Science library department has signed a 'Memorandum of Understanding' with other college libraries so users are updated with new things in other libraries and it helps librarians' awareness. Through Library 'Lead College Under Seminar' our college library department organizes guest lectures for outside college students. All the activities are done throughout the year.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The teaching and learning process is enhanced using ICT tools in the institution. The students, teachers, and non-teaching staff are encouraged to use academic and administrative software. The institution has regularly upgraded its IT facilities as per the needs and requirements in the last five years. The institute has a very robust and updated IT facility that is comprehensive as well as secure. The institution has updated its IT facilities with an increased number of computers, internet connection, bandwidth, laptops, LCD projectors, photocopy machines, scanners, printers, licensed software, server online admission process, UPS batteries, windows operating system, college website, etc. All the facilities including hardware, software, internet, network, and website have been updated through the process of purchase and maintenance.



The college campus uses BHIMA broadband internet lines which have 50 Mbps that connect, the President's Office, Principal's Office, IQAC Room, College Main Office, Library, Staff room, and Computer Lab. The LAN facilities in the IQAC room are provided through a dedicated line BHIMA 50 Mbps supporting the 4 software. All computers are highly secured with Quick-Heal Total Security for Cyber Safety. The various departments use various updated licensed software packages such as Tally, Cloud Server, Java, Microsoft SQL Server, C++, and Microsoft Office, we use Windows 11.

Details of IT facilities:

Sr. No.	Equipment	Number
1	Computers	10
2	Laptop	01
3	Projectors	01
4	Printers	04
5	UPS	03
6	Server	Nil
7	Wall Screen	01

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 51.5

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 12

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 27.24

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
144213	151201	245134	144686	114355

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 5.53

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
32	37	30	31	53

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 19.92

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
318	0	0	208	133

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 19.96

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
65	65	46	20	0

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
198	205	198	206	175

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order (the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education. (the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.78

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
4	3	3	1	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 30

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	8	0	12	5

**File Description****Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 7.2

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	2	5	12	6

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Alumni association of any institution acts as a bridge between the past and the present. The Alumni Association of our institution aims to promote a cordial relationship between the institution and the alumnae. The association was formed with the objective of sharing knowledge, experience, and information among the alumnae, the faculty, and the present students. The alumni association was established in the year 2016. The annual alumni association meetings are held every year to provide an opportunity for the members to meet their friends, peers, and teachers. It also helps them to exchange memories and experiences that have enriched their lives. This assembly of ex-students every year strengthens their ties with their alma mater and helps them to revive and reiterate their experiences of the memorable days spent in the college. They share their achievements so that the fresh graduates are able to better equip themselves to face the challenges of their future. The annual coming together inculcates a spirit of unity and reinstates the connection with their alma mater. The alumni share their expertise and best practices in a given field. Some alumni act as resource persons and are invited as guests to deliver special lectures in their areas of specialization. They have actively participated in extension activities. Besides they have also taken an active part in relief distribution in remote villages during natural calamities like floods, Covid 19 Pandemic, etc. The alumni network helps the current students by providing information regarding placement offers as it is the biggest source of placement information. They Provide feedback on curriculum, syllabus, and advanced technologies so that the institute can prepare industry-ready students. They help in organizing industrial visits interactions etc.

College Alumni Meet: The college has been organizing its alumni meet regularly. The last meet with more than 60 attendees, held on 26th August commemorative the Birth Anniversary of our Founder President Dr. Abasaheb Shinde. Some alumni members narrated their experiences and journey.

The Alumni Association of D.D. Shinde Sarkar College is yet to be registered. The procedure of registration is in process and will be completed soon.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>





## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

D.D. Shinde Sarkar College is managed by Saraswati Shinde Education Society, which is registered under the Societies Registration Act No1860 (Sub-Provision-21). The institution functions under the Presidentship and guidance of the board of Directors and other members. The principal of the college is the Administrative Head of the college. The college is administered by the President and principal, with other faculty members holding significant administrative and academic responsibilities. The members of the institution do not interfere in the decisions taken by the principal. The Office Superintendent is given the authority to monitor and control the official work. The college has been striving to provide quality higher education to local youth since 1991. While conforming to the guidelines laid down by the Government of Maharashtra and the University Grants Commission the institution has put in place a governance mechanism by forming a Governing Body that enables it to achieve institutional mission and vision. The Governing Body responsible for making all major decisions is presided over by an eminent personality from the locality. While the Governing Body along with the IQAC is involved in making all major decisions, the various sub-committees assist them in various aspects of governance. There is the active participation of the teachers in the decision-making bodies of the institution, such as IQAC, Academic Council, Research Committee, Academic Audit Committee, Discipline Committee, Redressal cell, Placement cell, Time table, Alumni, Sports, Examination, Admission, Finance, Anti-ragging, SC/ST cell, Purchase, Library, ICC, etc.

The Vision and Mission of the institution are:

- To impart education in English medium
- To offer quality education
- To prepare students for examinations and for careers of their choice.
- And to mold them to play a meaningful role in the reconstruction of our nation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

D.D. Shinde Sarkar is an affiliated college of Shivaji University, Kolhapur, and is governed by its ordinances and service rules and makes every effort to evolve and grow with the changing needs and aspirations of its students and other stakeholders. The Governing Body of the college, which is the top management of the institution, consists of academicians, entrepreneurs, and management experts amongst other eminent citizens nominated by the Government of Maharashtra and Shivaji University, Kolhapur. All decisions regarding vacant posts, advertisements, and appointments are taken by the Governing Body. The principal is an interface between the Governing Body, the monitoring authority, and the faculty. The principal works in tandem with the Governing Body to ensure effective administration of the college. He also ensures periodic proposals and reports are prepared and submitted to higher authorities at the Directorate of Higher Education, Shivaji University, Kolhapur. To ensure that governance, leadership, and faculty work closely together, the infrastructures, Timetable, Green Audit, Academic Planning, Workload, Sports, Attendance, and Placement cell, along with the coordinator of IQAC and Nodal Officer of NCC. The IQAC comprises teachers-in-charge, administrative officials, and alumni representatives who work in tandem to prepare the academic calendar and activities prior to the commencement of the session. Short-term and long-term action plans are formulated by the committees of the staff under the guidance of the parallel committees of the Governing Body.

These plans specifically address the needs of the student community in the areas of infrastructure, annual activities, activities, for academic excellence, research and innovation, and placements.

The college has initiated various programmes and strategies to open up new vistas of knowledge for the students in order to strive for excellence. For this purpose, various skill development programmes have been introduced for the undergraduate students which have been received with wholehearted participation from students across all streams. The Governing Body, Principal, IQAC and Staff Council Committees deliberate and plan and proactively work towards deployment of those plans. Certificate Courses on Basic English Grammar, and Modi script, were conducted by IQAC and the Department of English and History. Certificate course on Tally and GST was conducted by the Department of Commerce.

With an aim to achieve excellence, the college has organized workshops in the last five years. Workshops and Seminars on Human rights, English Communication skills, the History of India, ICT tools, stress management, Feminism, etc. Besides, MOU has been initiated with several institutes and colleges to facilitate student exchange.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

#### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

D.D. Shinde College, Kolhapur is committed to providing effective welfare measures for its own human resources, teaching, and non-teaching staff. The teaching and non-teaching staff are the foundation of the college and the college management and leadership work proactively to ensure their wellbeing by setting up effective welfare measures. The college authority always strives to meet the requirements of its

teaching and non-teaching staff in recognition of their commitment and dedication to service. The following measures for teaching staff are detailed below.

- Maternity Leave: A pregnant woman employee is granted a maximum of 90 days fully paid

maternity leave as per Government of India/ Maharashtra rules.

- Study Leave: Faculty avail study leave once in the span of their career to pursue higher studies or research interests.
- Leave on Duty: Leave on Duty is provided to teaching staff members of the institute to attend guest lectures, conferences, Refresher courses, Orientation programs, faculty development programs other educational programs.
- Medical Reimbursement: This college offers medical reimbursement facilities for all permanent employees including teaching and non-teaching as per Shivaji University, Kolhapur rules. Employees submit medical bills and get reimbursed as per the rules.
- A monthly payment of casual staff is directly credited to their bank account to ensure transparency.
- Besides, non-doctoral staff members are encouraged to enroll in Ph.D. programs, Yoga activities, 24-hour power backup through solar power plants, sports facilities, work pace, computing facilities, Identity cards,

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 13.45

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	6	5	0	1

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	10	10	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

Our College is affiliated with Shivaji University, Kolhapur, and is funded by the Government of Maharashtra. The institution receives a 100% grant in aid from the Government of Maharashtra. Other financial resources are mobilized through Fee collection from the students. The grants are given under salary, other than salary (Recurring Expenses), and capital expenses. A budget is prepared and submitted to the Directorate of Higher Education for approval and sanction.

Well defined mechanism is in force in the institution for financial audit to have discipline and transparency in the financial management of the institution. It helps in preparing strategies mobilization and optimal utilization of resources. The accounts of the institution are subject to both internal and external audit of all financial activities. The institution conducts internal and external financial audits regularly. Grant in aid is received from Government agencies like the Directorate of Higher Education, Government of Maharashtra, on the basis of Budget Estimates and Revised Estimate submitted by the Governing Body of the college. The Grant is utilized for the purpose it is sanctioned for. The books of accounts are maintained as per the norms laid down and are audited by the internal audit or appointed by the college Governing Body with due approval of Shivaji University, Kolhapur. The primary mechanism to monitor the effective and efficient use of available financial resources is the proper sanction of expenditure by the designated authority, the due procedure for incurring expenditure by authorized persons, and the maintenance of books of accounts by the accounts section of the college. This mechanism is supervised by the principal of the college and the Governing Body.

The institute has a transparent mechanism for all financial matters and follows all the government rules and regulations for maintaining the accounts of the institute. An internal audit is conducted yearly by the

internal financial committee. The committee verifies the income and expenditure details and the compliance report of audits is submitted to the management through the principal. The principal submits a proposal on budget allocation. The college budget includes recurring expenses such as salary, Electricity, internet charges, stationary, etc., and non-recurring expenses like library purchase, furniture, and other development expenses. The audit reports are prepared annually. After an in-depth study and analysis of the report, the governing body instructs the concerned section to rectify the errors, if any, to set right the audit objections.

The EXTERNAL AUDIT: External auditors are appointed by the Directorate of Public Instructors as per the Government norms and rules. The objections mentioned in the report are communicated to the concerned sections for immediate rectification. The college authority has completed a statutory audit by the Higher Education Department for the financial year 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23. We have submitted the institutional return to the Income Tax office for the financial years 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

- The Internal Quality Assurance Cell was set up on 1st January, 2004 as a NAAC initiative. IQAC of the institution plans initiatives for quality enhancement based on the observations of the prevailing trends of the institution and the current developments. The entire process of assessment and accreditation gives the institution a bird's eye view of its growth as well as areas and opportunities for improvement. The IQAC works closely with departments and strategies to improve policies processes and pedagogy to impart quality education to our students. IQAC has mandated the following for departments and committees.
- Planning and submission of Academic Calendars prior to the commencement of the academic sessions.
- Formation of mentor-mentee groups and meeting of mentors and mentees as required.
- Formation of well-laid-down policies for key areas of functioning which are uploaded on the college website for better distribution.
- Result analysis and remedial measures by departments.
- Organizing workshops for students and faculty to deal with stress and anger management along



with issues of low self-esteem.

- Organize meetings of student-faculty committees to see midterm coverage of syllabus amongst other issues.
- Organization of conferences, seminars, workshops, and special talks, that enhance the quality of education being imparted.
- Use of ICT as a medium of teaching learning in the institution focuses on the use of new and available technology for the purpose of teaching learning representing a shift from conventional mode to modern and non-conventional methods in the process.
- Action taken Report.

The following policies were deliberated, finalized, and approved by the Governing Body

Cultural Policy, Result Analysis Policy, Sport Policy, Environmental policy,

Results were analyzed by departments and remedial measures were taken.

Department student faculty committees' meetings are held around mid-semester to discuss coverage of syllabus assessment and any other matter

Academic calendar prepared and submitted to IQAC

Parent-teacher meets are organized once a year.

Conferences, workshops invited lectures organized by IQAC in the years 2018 to 2022.

Surveys were taken to ascertain students' feedback.

Automation of admission processes.

Automation of the examination process

Green initiatives on campus, tree plantation, and solar power plants.

MOUs with prestigious Institutes, Universities Government agencies

International student exchange programs

In addition to IQAC, the institute also considers the recommendations of the advisory committee on education.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Someone has said that 'There is no tool for development more effective than the empowerment of women' and our college believes in it and is committed to ensuring a safe and secure environment for girls over the past five years several measures and initiatives have been undertaken to promote the ideals of gender equity. The NEP 2020 predicts equitable and inclusive education for all, especially girls from socially and economically disadvantaged groups. Our institution is known for its academic quality and culture across the state. The institution has constituted the Grievance Cell, ICC, Anti-ragging with the prime objective of addressing all types of grievances related to female students on the premises. They organize various workshops, events, and seminars with the objective of promoting gender equality and creating an atmosphere that is conducive to the all-around development of female students. The prime objectives of the Grievance Cell are, to create and ensure a safe environment, to create an atmosphere promoting equality and gender justice, to make arrangements for appropriate psychological emotional, and physical support, to highlight the importance of health and hygiene, and to develop a multi-disciplinary approach for overall personality development. The policy is aimed at ushering in a new era in women's education as it provides a comprehensive framework for elementary education to higher education in both rural and urban India.

Initiatives by the institution :

- The timings of the college (from 7.30 am to 12.30 pm) are quite convenient for the girls who commute from the neighboring villages.
- Sports practices and other activities are completed before 11.30 a.m.
- All the students have been given ID cards to prevent the entry of outsiders., the two peons manage this business.
- During exams and annual day celebrations presence of the police is insisted.
- The anti-ragging committee is formed for the safety of all the students.
- The institute has a surveillance system where more than 10 CCTV cameras are installed at various places.
- Separate washrooms are there for the girl and boy students.
- The International Women's Day is celebrated every year on the 8th of March, on this occasion seminars, lectures, and cultural functions with active participation of students, faculty members, and other stakeholders.
- An awareness program was organized by the Department of History in collaboration with IQAC to raise awareness among the students in decision-making through wallpapers and guest lectures on gender equality.

- The institute has **ICC** to check the menace of sexual harassment and violence against women and girls. Fortunately, **NO** serious kind of complaint has ever been registered to this committee till date.
- The Save Baby Campaign.
- Guest lecture- Health and Hygiene of Women.
- competition for promoting gender equality was organized by the Department of History
- Articles for the magazine Soliciting the Issues of Gender Equality.
- Socratic Club discussion.

These programmes have gone a long way in opening new vistas among the stakeholders on the promotion of gender equality. The institution endeavors to continue these initiatives in the future as well.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### **The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

D.D. Shinde Sarkar College has always played a pivotal role in sensitizing students about the cultural, regional, linguistic, religious, and socio-economic heritage of our great country. Our institution is committed to providing an inclusive environment for holistic growth which promotes evolution as sensitive and sensitized citizens of the country. Our institution has taken several initiatives to provide an inclusive environment i.e., tolerance and harmony towards culture, regional, linguistic, communal sociolinguistic, and other diversities. Students of different religions, castes, and communities receive education in the college. Students are motivated to respect each other's beliefs and sentiments. The institution has assigned responsibilities to various officials including the grievance redressal cell to ensure an inclusive environment in the institution without considering anyone's racial or cultural background. The institution regularly organizes various talks, National and International Days, Events,

Festivals, and cultural activities to bring tolerance and harmony among the students, faculty, non-teaching staff, and other stakeholders. Understanding the fact that students belong to different castes, religions, and regions, the course “Indian Constitution and Traditional Knowledge” is made mandatory for all students, to create a culture of tolerance among students.

The college celebrates various cultural festivals with great enthusiasm. Every year the college celebrates days of National importance like Independence Day, Republic Day, National Integration Day, Gandhi Jayanti, Chh. Shivaji Maharaj Jayanti, to instill a feeling of Love and pride for our nation and to promote national integration. Besides, the institution celebrates the birth anniversaries of Dr. Babasaheb Ambedkar, Swami Vivekanand, Mahatma Phule, Savitribai Phule, and so on. The institution organizes various initiatives in the form of celebration of National and International commemorative days, events, festivals activities pertaining to NSS/NCC, sports, cultural, and other such activities by bringing students and teachers with diverse backgrounds on a single platform for creating an inclusive environment. The college celebrates Fresher Parties, teacher’s Day, orientation and farewell programs, rallies, tree plantation, Youth Day, Women’s Day, Yoga Day, New Year Celebration, and Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens of the nation. Various cultural events are organized on these occasions. The students are encouraged to showcase various regional forms of dance, songs, and poetry to grace these events. The college also conducted study tours by various departments which helped students to appreciate and respect our rich historical heritage.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**I) Socratic club:**

**Objectives:**

1) Preparing students for effective critical thinking. 2) Developing communication skills and instilling confidence among the students for elocution and debating competitions..3) Creating awareness among students about political, economic, social, and cultural issues in the country.

**The Context:**

Students speak comfortably in their day-to-day informal talk, but when it comes to standing and speaking before an audience they hesitate. This necessitated a platform for students to connect with each other and build the art of public speaking. This helps them improve their English communication.

### **The Practice:**

The meetings of the Socratic Club are held every Saturday in the afternoon. The topic for the speech was decided by the in charge of the Socratic Club after consulting with the principal, faculty members, and students.

### **Evidence of success:**

Socratic Club greatly improved student's critical thinking and public speaking skills which helped them to bag prizes in debate and elocution competitions. The alumni of D.D Shinde Sarkar College attribute their success in academic and professional life to the Socratic Club.

### **Problems encountered and resources required:**

- 1] Motivating students to hunt for extra reading and bring them on the stage for the first time.
- 2] The participation of a large number of students puts pressure on physical infrastructure.
- 3] For effective discussion, a well-equipped physical resource with modern electronic gadgets should be installed.

## **II) Title: English grammar and vocabulary**

### **Objectives of the Practice:**

1. To enhance the English language competence of the students with accuracy and fluency.
2. To enrich the English language vocabulary of the student.

### **The Context:**

Being an English medium college, all subjects are taught in English. Hence, all students are inevitably required to have a perfect understanding of the English language for their better learning. But it is quite difficult for some students especially those who come from vernacular schools or colleges. Therefore, the college has initiated this activity that only smoothens the burden of English as a foreign language but makes students comfortable and confident while using it. Under this activity students are given a verb one day before and vary the next day, they are supposed to make use of the verb in all types of English tenses with correct sentence composition. For this activity, the college has designed a vocabulary workbook that comprises thousands of difficult words selected from the syllabus. This workbook is compulsorily distributed to the students at the time of their admission. During this activity, students are asked the meaning and spelling of ten consecutive words with correct pronunciation from the workbook. If students fail or forget to perform, they are subject to bear penalty, the penalty is returned to them after correcting the activity the next day. These tasks are randomly assessed by teachers every day during the lecture.

**Evidence of success:** The regular practice of the above tasks has brought about many positive and qualitative changes among the students. It has made students proficient in the usage of the English language as a result their academic performance has improved. Most importantly English is no more barrier to the students who come from Marathi medium schools. Apart from the academic purpose, students utilize English language fluency and knowledge for exploring future opportunities.

**Problems encountered and Resources required:** This practice consumes extra time during evaluation and interrupts the lecture.

### **III) Title: Mobile Library:**

#### **Objectives:**

1) To inculcate the habit of reading extra books, meaning books other than those that pertain to the syllabus. 2) To overcome the shortage of space in the library.

#### **The Context:**

It was observed that students mostly read the books only on curriculum and neglected the extra reading causing a lopsided personality. Moreover, the institution runs short of adequate space in the library making it necessary to find some way whereby students would no longer need to physically visit the library every time they need the books. Under this practice, the librarian and teachers having off lectures visit every class twice or thrice a week along with a trolley containing plenty of books on both curricular and extracurricular subjects. The students pick up any book they want based on the recommendation of the teachers or their choice.

#### **Evidence of success:**

The success of this scheme is evident from the fact that the library has now turned out to be thinly crowded unlike the overcrowded earlier. Further, the students are now found to have become habitual in asking for books for extra reading.

#### **Problems encountered and resources required:**

The thin attendance of the students in classes poses a problem in reaching out to them.

### **IV) Title: Blood Donation Camp:**

A blood donation camp is organized every year in the college on the occasion of the death anniversary of our founder president and principal Late Dr. Aabasaheb Shinde, a visionary and dedicated educationalist.

#### **Objectives:**

1) Blood is a thing that cannot be manufactured. It saves the lives of human beings. So, donation is the only source for those who are in need of blood

#### **The Context:**



We realized that we have a sizeable pool of donors and we can share some responsibility of providing the blood to society. Organizing the blood donation camp on the occasion of the death anniversary was a fitting tribute to our guiding force.

#### **The Practice:**

A Blood donation camp is organized with taking help of the Shahu Blood Bank. The details of this event are brought to the notice of the students and the faculty well in advance. The volunteers from the students and faculty come forward either to donate blood or to assist the medical team. The medical examination like blood group, hemoglobin, weight, and blood pressure of the donors is done by the visiting medical team, and the physically fit volunteers are allowed for blood donation.

#### **Evidence of success:**

50 bottles are collected in every camp. This endeavor towards the noble cause is well appreciated by government and non-government agencies. The donors get a certificate and 'Donor Card' that facilitates the supply of the blood to them or to their close relatives in case of need in the future. The health of donors examined in the camp.

**Notes: No need to add any other information**

<b>File Description</b>	<b>Document</b>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### **7.3 Institutional Distinctiveness**

#### **7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### **Response:**

D. D. Shinde Sarkar College provides the requirements of undergraduate courses with its focus on kindling young minds and nurturing their holistic development. This is replicated in the Mission and Vision of the college. The institution is committed to accomplishing its duties towards the country and society at large. The institution wishes the stakeholders to be socially responsible, participatory and committed to providing service to the people as education is not an end in itself, but a means to accomplish certain noble objectives and transmit fundamental values. In order to promote the holistic development of its students, the institution has taken several initiatives for various extension activities including community development programmes. This can be identified as one of the most distinctive features of our institution. The extension activities are expected to promote empathy among the students

and make them aware of their duties towards the Nation and Society as responsible citizens.

The institution has many activities to promote, but we would promote our unique activity proudly, that is **Naval N.C.C**

**Response:**

- Allotment of N.C.C to a wait-listed institution is subject to the authorized strength and training capacity of N.C.C unit as well as the occurrence of the vacancy, therefore a specific time period cannot be fixed for a waitlisted institution to get N.C.C
- The Ministry of Defence deals with National Cadet Corps at the national level. N.C.C. is the combined activity of central as well as state government.
- In the year 1992, at that time many colleges under Shivaji University had N.C.C. units but no Naval N.C.C. unit. Students who wanted to pursue a career in the Navy had to take admission in places like Mumbai for Naval N.C.C. It was not possible for the students, especially female students in a city like Kolhapur to walk so far, therefore our founder President Late. Dr. Abasaheb Shinde applied for the Naval NCC unit in our college. The Ministry of Defence graciously sanctioned the Naval N.C.C. unit and allotted 50 boys and 10 girl cadets. This unit was inaugurated by the Late Brigadier Shivajirao Bhalerao. This unit is working in Kolhapur group headquarters and under 2MAH Naval unit NCC Ratnagiri.

**A) Mechanism of Scheme:**

**Objectives of N.C.C:**

I) To develop the character of commandership, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service among the youth of the country.

II) To create human resources of organized, trained and motivated youth to provide leadership in all walks of life and always available for the service of the nation.

1. To provide a suitable environment to motivate the youth to take up a career in the Armed Forces.

**B) Scheme:**

N.C.C. is a youth development movement. It has enormous potential for nation-building. The motto of N.C.C. is **UNITY AND DISCIPLINE**.

A student enrolled on N.C.C. is referred to as a cadet.

N.C.C. officer (A.N.O) is the main key functionary of NCC in college. Since NCC is a part of the educational programme the primary responsibility rests with the principal.

Camps for NCC cadets:

1. Annual Training Camp (ATC)
2. Centrally Organized Camp (COC)
3. Leadership Camp (LC)

4. Nau Sainik camp
5. National Integration Camp (NIC)
6. CATC combined Annual training camp
7. Ship attachment camp
8. Shivaji track trail camp

• **Activities undertaken by NCC cadets**

1. Social service and community development activities
2. Youth exchange programme
3. To Conduct Republic Day camp
4. Blood donation camp
5. Tree Plantation
6. Career counselling and personality development.
7. Conduct of B and C certificate exam

**Impact:**

NCC is dedicated to not only fostering the spirit of adventure among the youth but also inculcating social responsibilities. It encourages cadets to contribute towards awareness about

- AIDS
- Cancer
- Covid-19
- Adult education
- Anti Dowry
- Anti - Drugs
  
- Organ Donation and
- cleanliness programmes

Similarly, NCC helps cadets to improve their overall personality by teaching them leadership qualities, discipline, honesty, working in a team, time management, high self-confidence, being physically fit, social service and responsibility of service towards the motherland and being a responsible citizen of India.

**Appreciation:**

1. Every year our NCC unit organizes a Blood donation camp and cadets donate blood to the Shahu Blood Bank.
2. Every year we organize Tree Plantation activity.
3. Our cadet's uninterrupted support for the conduct

of “Ek Bharat Shreshta Bharat” Abhiyan.

1. During the pandemic of Covid-19, our NCC cadets counselled about taking care, keeping hygiene and preventive measures.
2. One of our cadets was selected for the YEP youth exchange programme. He will be on board the

ship and will visit 6 countries.

3. NCC officer ANO Lt. Kailas Ambulgekar got a commendation award as the best ANO from group HQ Kolhapur and 2 MAH Naval NCC unit Ratnagiri.
4. Our NCC cadet captain Ravi Karpe was selected for the youth exchange programme. He was on board the ship “Air craft career INS Vikrant” and visited 6 countries.
5. Our NCC cadet captain Vishal Ingale selected in the Indian Air Force. At present, he is appointed in the Ministry of Defence New Delhi. His present rank is wing Commander. His present designation is Deputy Commandant.
6. Our NCC cadet captain Satish Jadhav was selected through UPSC. Now he is working in the Prime Minister’s office as Joint Commissioner.
7. Our NCC cadet Prathamesh Patil selected through Combine Defence Services (UPSC) in the Indian Navy as an officer. His present rank is Sub-Lieutenant.
8. Our cadet Prashant Mane selected was in the Indian Army. He is enjoying the post of Major.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

We are trying to purchase our own land an aerial extent of around 10000 sq. ft. in Kolhapur city, for constructing our own building, as we do not have our own building. Three faculty members have been promoted to Professors in the last five years. Our NCC cadet Abhimanyu Patil was selected for the National Youth Exchange programme. Our Alumni Harshwardhan Rajput wrote his debut novel in English and published it on his own, titled '**Teesara Kaun**'. This is the first English medium college in the jurisdiction of Shivaji University, Kolhapur having both faculties- Arts and Commerce. Foreign students, especially from African countries used to enrol in the institute for B. A. and B. Com. programmes, unfortunately, the Covid-19 pandemic broke this chain. There was a time when the classrooms were filled with foreign students rather than domestic ones. We are trying to attract them by offering concession or some special treatment. We believe in pragmatic knowledge rather than theoretical, and for that, we organize field visits and educational tours. To encourage and develop different types of skills among the students and to give publicity to their hidden talents our institution provides them a platform in the form of Yearly Magazine i.e., *Saraswati*.

### Concluding Remarks :

The institute has a 31-year-old legacy, its Alumni have attained distinction all over the globe during the past 31 years. A steady growth has been maintained over the years. The college is working towards preparedness for the implementation of NEP 2020. Amidst various adversities, the college is committed to striding ahead in its endeavor to achieve academic excellence. The management is providing all-around support towards developing the institution into a center for advanced teaching and learning. The focus is on modernizing the teaching-learning process with a thrust on the adoption of ICT to empower the students and make them better prepared to face the challenges of the contemporary world. The college is committed to various extension activities including social and other community development works for the benefit of the larger community through NCC and NSS. The college regularly organizes job orientation seminars/workshops to open new vistas in the job market for the students. Our institution motivates all the students to attend the campus interviews every year. Students are encouraged to participate in various cultural and sports activities as part of extracurricular activities. D.D. Shinde Sarkar College is committed to excellence in imparting quality higher education and will continue to work towards it.

**“Excellence is never an accident. It is always the result of high intention, sincere effort and intelligent execution” ----- Aristotle.**