

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

D D SHINDE SARKAR COLLEGE

1.2 Address Line 1

NEAR AMBABAI TEMPLE

Address Line 2

BHAVANI MANDAP

City/Town

KOLHAPUR

State

MAHARASHTRA

Pin Code

416012

Institution e-mail address

ddsscollege@gmail.com

Contact Nos.

0231 2542185

Name of the Head of the Institution:

Dr. P. R. SHEWALE

Tel. No. with STD Code:

02312542185

Mobile:

9422418630

Name of the IQAC Co-ordinator:

ANIL B KAWADE

Mobile:

9325265361

IQAC e-mail address:

anilkawade@yahoo.co.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/56/RAR/82 dated 16.9.2011

1.5 Website address:

www.ddsscollegedkop.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2003	5
2	2 nd Cycle	B	2.71	2011	5
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01.01.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR -2011-12 is submitted to NACC on (31/03/2016)
- ii. AQAR-2012-13 is submitted to NACC on (02/07/2016)
- iii. AQAR-2013-14 is submitted to NACC on (07/07/2016)
- iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

SHIVAJI UNIVERSITY, KOLHAPUR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University – No such status

	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="4"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni rs

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Self defence of women
2. The role and scope of English writing in creative writing

2.14 Significant Activities and contributions made by IQAC

1. Lecture series on 'Indian Constitution and social revolution'
2. Establishment of competitive examination guidance centre
3. Formation research committee
4. Participation in curriculum development
5. Launching of 'Swatch Bharat and Swastha Bharat ' abhiyan
6. Organisation of Residential NSS special camp
7. Organisation of annual social programme for students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Conducting Seminars 2. Arranging Study tours 3. Contribution in curriculum design 4. Personality development of students 5. Creating social awareness among students 6. Support to students for placement 7. Encouraging students to participate in sports and extension activities 8. Promoting research climate 9. To Start competitive examination guidance centre 10. To organise programmes on girl students empowerment 11. Creating Environment awareness among students 12. Encourage students for creative writing 	<ol style="list-style-type: none"> 1. Yes - conducted seminars 2. Yes - Study tours arranged 3. Faculties are involved in designing the university syllabus and also held a seminar on revised syllabus 4. Seminars, workshops, guest lectures arranged on Personality development of students 5. Various programmes arranged on social awareness through NSS, NCC, Socratic Club 6. Students are placed in various organisations including in MNCs 7. Students participation and success in various indoor and outdoor sports events including international events and large participation in extension activities 8. Formation research committee 9. Establishment of competitive examination guidance centre 10. Seminar arranged on Self defence of women, Girls are sent for self defence camp 11. Various programmes arranged to create environment awareness among students 12. Intra college competition was arranged on creative writing

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was approved by management.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES - To keep pace with changing needs

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	17	13	4		1

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	1							0	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	22	
Presented papers	2	21	
Resource Persons			3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Daily exercises for enhancement of English linguistic skills among students specially those coming from Marthi Medium
2. Weekly Socratic Club of students with the objectives of
 - a. To improve the skill of public speech of students
 - b. To make them think about current and important social and other issues
 - c. To make them aware about the different dimensions of current and important social and other issues

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Holding of practice examinations by dictating questions in advance
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3		
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2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	55	25	24			27
B COM	92	6.52	17.39			62

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Study budget
2. Syllabus completion report
3. Result Analysis
4. Feedback from Students
5. PBAS
6. Academic Diary

2.13 Initiatives undertaken towards faculty development - Faculty is sent to various faculty development programmes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	

HRD programmes	
Orientation programmes	1
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	1	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouragement to attend workshops, seminars etc.
2. Formation of research committee
3. Platform of Saraswati club for the staff members to present research papers
4. Felicitation of Research Scholars

3.2 Details regarding major projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6		
Non-Peer Review Journals	2	10	
e-Journals	3		
Conference proceedings	2	1	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				0
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - N A

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges NIL

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number				3	
	Sponsoring agencies				Lead college scheme	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year - NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="100"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="4"/>	International level	<input type="text"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="60"/>	State level	<input type="text" value="29"/>
National level	<input type="text" value="6"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="12"/>	State level	<input type="text" value="5"/>
National level	<input type="text" value="5"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="6"/>	College forum	<input type="text" value="13"/>	
NCC	<input type="text" value="5"/>	NSS	<input type="text" value="18"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp, Special NSS camp, Constitution day, Run for vote rally, Donation to blind school, National Integration day, Save Rankala, Vivekanand Jayanti, Population day, Tree plantation, Rally for AIDS awareness, Gandhi Jayanti - Swatch Bharat Abhiyan, Teachers' Day, Savitribai Phule Jayanti, No vehicle day,
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3000sq.mts	-		3000sq.mts
Class rooms	17			17
Laboratories				
Seminar Halls	1			1
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.		14		
Value of the equipment purchased during the year (Rs. in Lakhs)		1		
Others				

4.2 Computerization of administration and library

Yes - administration and library work is computerised and updated periodically

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	889		5		894	
Reference Books	501		10		511	
e-Books						
Journals	21				21	
e-Journals						
Digital Database						

CD & Video	76				76	
Others (specify)	Encyl. Dictio. 27				27	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office software	Departments	Others
Existing	9		1			1		9
Added	1							13
Total	10		1			2		22

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

A lecture is arranged to demonstrate use of computer techniques in teaching and learning

4.6 Amount spent on maintenance in lakhs :

i) ICT	.06
ii) Campus Infrastructure and facilities	0
iii) Equipments	.10
iv) Others	
Total :	0.16

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Revised G

The student support services such as - placement, counselling, skill development, financial help to students etc. are communicated to the students through student notices, parent meetings, interaction with students, prospectus, college website and magazine.

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5.2 Efforts made by the institution for tracking the progression

Result analysis, Parents' meeting, Attendance, Daily visits to all classes by Principal

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
579			

(b) No. of students outside the state

-

(c) No. of international students

23

Men	No	%	Women	No	%
	256	44		323	56

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
421	46	0	74	2	543	474	43		60	1	579

Demand ratio > 100%

Dropout % - 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Establishment of 'Dr Abasaheb Shinde Competitive Examination Guidance Centre' to guide and motivate the students to opt and excel in competitive examinations.

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Student counselling and career guidance is done as a routine matter

No. of students benefitted

All

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			3

5.8 Details of gender sensitization programmes

1. Celebration of Savitribai Phule Jayanti, 2. Seminar on Self defence of women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	5	5000
Financial support from government	33	215079
Financial support from other sources	9	36000
Number of students who received International/ National recognitions		

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5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: - NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To impart education in English medium,
 To offer quality education,
 To prepare students for examination and for careers of their choice,
 To mould them to play meaningful role in the reconstruction of our nation.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Members of staff are encouraged to become BOS members and give suggestions in syllabus revision

6.3.2 Teaching and Learning

Socratic club, Saraswati club, Daily English exercises, seminars, essay and story writing competition, refresher and orientation courses, conferences and workshops, visits to language labs, English drama, study tours, spelling contest.

6.3.3 Examination and Evaluation

Practice examinations, dictation of most likely questions

6.3.4 Research and Development

Formation of Research Committee, Management encourages research activities of teachers

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchase of books and computer

6.3.6 Human Resource Management

1. Transparent recruitment process
2. Training and FDP- Refresher and orientation courses, conferences and workshops, other training programmes,
3. Healthy environment
4. Placement and promotions, annual increments and advance increments
5. Grievance Redressal
6. Availability of various eaves - Maternity leave, Casual leave, Study leave, Medical leave, Duty leave, lien.
7. Performance Based Appraisal System

6.3.7 Faculty and Staff recruitment

Merit based recruitment of teachers having fluency in English, strict adherence to government and university rules

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

Admissions as per rules and regulations of university with priority to foreign students

6.4 Welfare schemes for

Teaching	Advances to staff
Non teaching	Advances to staff
Students	Financial assistance and scholarships

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	Local Inquiry Committee (LIC) of University	Y	Principal and IQAC
Administrative	Y	LIC committee and Joint Director of Govt. Of Maharashtra		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Change in the syllabus and internal evaluation methods

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourages affiliated/constituent colleges to obtain autonomy

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association meeting, feed back from parents

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

No vehicle day, ban on tobacco consumption, disposal of e garbage

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Women empowerment, Formation of competitive examination guidance center

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Conducting Seminars - ATR - Organised seminars
2. Arranging Study tours - ATR - Study tours arranged
3. Contribution in curriculum design - ATR - Faculties were involved in curriculum design
4. Personality development of students - ATR - Organisation of workshops, seminars, various college and departmental activities
5. Creating social awareness among students - ATR - Various programmes arranged in Socratic club, NSS, NCC, Wallpaper issue, encouraging students to participate in various competitions etc.
6. Support to students for placement - ATR - Role of Facilitator to recruit students in MNCs, banks
7. Encouraging students to participate in sports and extension activities - ATR - Provided guidance, facility, sport kits, grounds, felicitation of prize winners and financial support to participate in various sports and extension activities. Successful students are felicitated in the college.
8. Promoting research climate - ATR - Formation Research Committee, Encouragement to staff to pursue M. Phil, Ph.D., Providing a platform to faculty to present research papers in Saraswati club.
9. To Start competitive examination guidance centre - ATR – Started competitive examination guidance centre
10. To organise programmes on girl students empowerment - ATR – A seminar was organised
11. Creating Environment awareness among students - ATR - A guest lecture was organised on Energy conservation
12. Encourage students for creative writing - ATR – A seminar was organised on creative writing

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Daily English exercises and Socratic club

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

No vehicle day, tree plantation, ban on tobacco consumption, A guest lecture was organised on Energy conservation

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Blood donation camps, provision of writers to visually challenged, Noticeable number of foreign students, only English medium college in the parent university jurisdiction

8. Plans of institution for next year

1. To Celebrate Silver Jubilee year of the institution
2. Conducting Seminars
3. To encourage reading habits among students
4. To prepare and publish functional dictionary for college students
5. Contribution in curriculum design
6. Personality development of students
7. Creating social awareness among students
8. Support to students for placement
9. Encouraging students to participate in sports and extension activities
10. Promoting research climate
11. Creating Environment awareness among students
12. To create staff welfare fund
13. Gender Sensitisation

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
