



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	D. D. Shinde Sarkar College, Kolhapur
• Name of the Head of the institution	Dr. P. R. Shewale
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02312542185
• Mobile No:	9284745831
• Registered e-mail	ddsscollege@yahoo.co.in
• Alternate e-mail	ddsscollege@gmail.com
• Address	C/o: Vidhyapeeth Highschool, Near Ambabai Temple, Bhavani Mandap, Kolhapur.
• City/Town	Kolhapur
• State/UT	Maharashtra
• Pin Code	416012
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Dr. R.Y. Mane				
• Phone No.	9860259373				
• Alternate phone No.	9284402800				
• Mobile	9834541112				
• IQAC e-mail address	dr.rymane76@gmail.com				
• Alternate e-mail address	ddsscollege@yahoo.co.in				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.ddsscollegekop.com">http://www.ddsscollegekop.com</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.ddsscollegekop.com/AQAR2122/1.1.2%20Academic%20calendar%20.pdf">http://www.ddsscollegekop.com/AQAR2122/1.1.2%20Academic%20calendar%20.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.71	2011	16/09/2011	15/09/2016
<b>6. Date of Establishment of IQAC</b>			01/01/2004		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>03</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Organized seminars, workshops and study tours. 2. Organized various competitions and contests. 3. Prepared wallpaper and organized guest lectures on social issues. 4. Organized health awareness programmes. 5. Conducted cleanliness drive along with tree plantation.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
1.To organize a study tours.	Department of History organized study tour at Government archives .
2. To organize seminars , workshops and webinars.	1. Department of Library has organized a state level webinar on 'Research aani barach Kahi.' 2. Department of economics organized webinar under the lead college scheme on 'Digital India and Indian Economy' on 22nd of January, 2022.
3.To organize various competitions.	1.Department of History organized Navratri special competitions. 2. Department of library organized Rangoli and

	poster presentation competitions.
4. To organize guest lectures.	All departments have organized guest lectures on social, political, economical, language and literary aspects and other relevant issues.
5. To organize different contests.	Department of English has organized spelling contest.
6. To organize film shows.	Department of English organized a film show.
7. To celebrate distinctive days.	College has celebrated the distinctive days like International Yoga day, International women's day, International environmental day, world Population day, Republic day, Independence day and many more.
8. To celebrate birth and death anniversary of national leaders and social reformers.	Department of History celebrated birth anniversaries of national leaders and social reformers such as Krantijyoti Savitribai Phule, Swami Vivekanand, Chh. Shahu Maharaj, Chh. Shivaji Maharaj And Dr. B. R. Ambedkar and also observed death anniversaries of leaders like Chh. Shahu Maharaj, Rajmata Jijabai and Dr. B.R. Ambedkar
9.To depute faculties as resource persons ,subject experts and chairpersons..	Dr. R. G.Korbu, Dr. Amita Kanegaonkar deputed as resource person and Dr.A.B.Patil deputed as subject expert in the academic year 2021-22.Dr.Vaishali Sarang worked as chairperson for the national seminar organized by Prof. N.D.Patil, Mahavidhyalaya , Malakapur on 20th May, 2022.
10.To create wallpapers on	Wallpaper committee of the

Groundwater Scarcity.	college prepared a college wallpaper on the theme - Ground water scarcity.
11.To conduct Voter's Awareness program.	Department of Political Science has conducted voter's awareness programme .
12. To organize Investor Awareness program.	Department of Economics has organized Investor awareness programme.
13.To celebrate World Disability Day.	NCC unit of our college celebrated World disability day.
14.To organize Health Awareness program.	NCC unit of our college organized health awareness programme to create awareness among the students regarding healthy life during covid-19 pandemic.
15.To organize lectures by Vivek Vahini on Breaking of Blind Beliefs.	Vivek Vahini organized a programme with demo on Breaking of Blind Beliefs.
16.To organize guest lectures for career guidance, mock interviews .	1. Dr. Abasaheb Shinde Career guidance Centre for competitive examinations has organized guest lectures to provide the guidance to students regarding various competitive examinations. 2. Department of English conducted mock interviews.
17.To conduct cleanliness drive.	Department of NSS and NCC unit of our college conducted cleanliness drive to make aware the students regarding social responsibilities.
18.To organize tree plantation camp.	NSS volunteers and NCC cadets were participated in the tree plantation campaign and contributed in environmental related activity.
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	09/01/2023

#### 15. Multidisciplinary / interdisciplinary

Our institution aims to attain the highest global standards in providing quality education. For that DDSSC provides a holistic interdisciplinary educational environment.

Our institution has conducted interdisciplinary projects. Outcome of this projects is more than 70% students from different departments have been beneficial. To nurture research culture among the faculty member and students we always motivate and encourage them and organize seminars, workshops, field visits on regular basis. We have set up an incubation Centre at the institution. We promote value added courses to enhance the skills of students are being run by department of Arts and Commerce.

Webinars, seminars and workshops are conducted by different departments and committees are interdisciplinary in nature. The Environment science subject enriches the creativity and innovation among the students. Each course is framed in such a way that at the end of respective exit of undergraduate education, students would be equipped with certain skills for placements or entrepreneurship. The good practices are implemented by the college to promote interdisciplinary approaches in view of NEP 2020 which is promotion of sustainable environment, social commitment and community outreach.

#### 16. Academic bank of credits (ABC):

Nil.

#### 17. Skill development:

In the academic year 2021-22, under the skill development centre of our college various lectures were organized to develop the different

types of skills among the students. One training programme was conducted for the students on 'Skill and entrepreneurship'. Under this programme the following lectures were organized: Analytical skill development, counselling session for facing interview, English communication skill, How to face aptitude tests, H.R. interviews, group discussion, telephonic interview, etc. Department of History organised Navaratri special competitions to enhance the skill of the students on 16th of October, 2021.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

With the purpose of teaching students how to comprehend absorb and apply traditional knowledge to actual situation, the institute has the curriculum based on Arts & culture. The institution additionally plans workshops to train students and document the precise processes utilized to make traditional crafts. In order to promote language and culture throughout society, it also tries to revive culture artifacts and folk songs. We believe in integrating Indian knowledge system and the essence of our culture in our teaching along with the knowledge of their course curriculum. We believe that knowledge of our tradition and culture helps in self-realization and self-motivation. In this context we focus on the following. Resort to Yoga and meditation to de-stress and rejuvenate the mind and soul and for this we organize Yoga training in our college. Seminars on healthy living with emphasis on eating habits local, seasonal and traditional. We celebrate Maharashtra Din, remembering the glorious history of Maharashtra and rejoicing the Maharashtrian culture, tradition and language. Chha. Shivaji Maharaj Jayanti, Dr. Babasaheb Ambedkar jayanti, Chha. Shahu Maharaj jayanti, Navratri Mohastav, Marathi Rajbhasha din, Rangoli competition also celebrates in the institution.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

It is our endeavour all the the time to focus on OBE. The aim is fulfilled through the following PROGRAMME SPECIFIC OUTCOMES B.Com Degree Programme:- 1. Understanding the glimpses of Trade, Commerce, Agricultural and Industry at local & global levels. 2. Understand the factors which affect the incubation, survival, growth and demise of agricultural, industrial, commercial and service sector units 3. Understand and be able to apply the broad management principles which affect the efficiencies in the business units. 4. Understand the analytical tools for optimization of revenues and costs. 5. Understand and be able to maintain the compliant books of accounts of various business entities. 6. Fostering entrepreneurial and managerial skills. 7. Acquaintance with legal environment B.A Degree

Programme :- Economics :- 1. Understanding basic concepts of Economics. 2. Analysing economic decision making of consumers, producers, distributors, investors etc. 3. Acquaintance with various theories in Economics. 4. Understanding research methodology in Economics. 5. Understand the various economic thoughts and their proponents. 6. Understand the recent changes in Economic policies.

English :- 1. Enhancement of Linguistic competence. 2. Development of essential communication skills required for employability. 4. Understanding the relation of the society its culture and history through literature. 5. Introduction of various literary forms to understand major themes and literary techniques. 6. Ability to analyze, interpret, identify different issues in literary and cultural context. 7. To inculcate and enhance the creative, aesthetic and artistic qualities among the students. 8. To provide an opportunity to study influential writing from global literature. 9. Development and expansion of imaginative and critical insights. 10. Enable the students in translation studies. 11. To probe into the literacy and aesthetic merits of popular literature. 12. Development of broad perspective towards human life. 13. Enrichment of knowledge of correct usage or English grammar according to context. 14. Understanding complex issues of identity, nationalism, global issues and of human life. 15. Knowledge of human values. 16. Acquisition of human values as reflected in World literature. 17. Multi - disciplinary learning ability. 18. Spiritual, emotional and psychological development.

History :- 1. Students will understand the basic themes, concepts, chronology and the scope of history. 2. Students will be able to apply, assess and debate the major historical schools of thought ( Nationalist, Marxist, Annals, Subaltern etc ), research methodology and types of sources that historians use to make original arguments. 3. Students will be able to understand and preserve the local, political, economical, social & cultural history of worldwide countries with comparative & contemporary approach. 4. Students will be able to acquire basic historical skills such as use of libraries, archives & databases. 5. Develops rationality & foresightedness and builds the courage, boldness, patriotism, respect and leadership qualities among the students. 6. Students will be able to apply knowledge of history in various subjects to find out new concepts as well as social life. 7. Preparing students for career in tourism, museum, historical cites, heritage and historical dictionary. 8. Helps students for various types of competitive examinations.

Political Science :- 1. Knowledge about the supreme law of the land- the constitution of India. 2. Knowledge about the ancient, medieval and contemporary political systems of the nations and different political systems of the World. 3. Knowledge about Government structure, its functions, duties and responsibilities. 4. Knowledge about major theories and concepts of



Political Science and its sub- fields. 5. Knowledge of Public Administration and public policy. 6. Enables students to write clearly and with purpose on issues of international, national, state and local politics and public policies. 7. Enable students to analyze political and policy problems and to formulate policy options. 8. Moulds students into responsible and responsive citizens of India. 9. Enable students to participate as a civically engaged member of society. 10. Develops in students competencies for competitive examinations. 11. Helps in developing appropriate and efficient political leaders. 12. Develop critical thinking including the ability to form an argument , detect fallacies and material evidence about key issues of public policy and of local, state, national and international politics.

**Sociology :-**

1. Critical Thinking :- The programme seeks to develop in students the sociological knowledge & skills that will enable them to think critically & imaginatively about society and social issues.
2. Sociological understanding :- The ability to demonstrate sociological understanding of phenomena for example how individual biographies have shaped social institutions, cultural practices and multiple axes of difference and inequality.
3. Written and Oral Communication :- The ability to formulate effective and convincing written and oral arguments.
4. Better Understanding of real life situation :- The ability to apply sociological concepts and theories to the real world & ultimately to their everyday lives.
5. Critical Thinking -Demonstrate critical thinking skills by analyzing and evaluating social, political or cultural arguments across a variety of areas such as inequality, class and gender etc.
6. Develops the ability to use major social science research methods.
7. Study of various social systems and their utilities.
8. Understand basic social concepts such as society, community, social group ,caste, socialization, culture, social control etc.

**Psychology :-**

1. Enables students to understand their own and others behavior.
2. Understanding about behavior and mental process.
3. Help students in identifying and critically evaluating psychological research methods.
4. Analyzing empirical data and assessing the significance and importance of research reports.
5. Recognizing and managing their own and others emotions.
6. Applying psychological knowledge to solve day to day problems of life.
7. Maintaining their own mental health.
8. Recognizing the difference between normal and abnormal behavior.
9. Developing wholesome personality and effective communication skill.
10. Enable students to develop critical and analytical thinking.
11. Facilitate students to develop counseling skills.
12. Assist students to develop harmonious and healthy relationship with others.

## **20.Distance education/online education:**

Online education was necessity for the academic year 2021-22 because of COVID 19. It was the mixed situation on the ground of Covid 19 pandemic. so online and offline classes and activities were conducted throughout the year. We did all our best to face the unprecedented challenges posed by the Covid pandemic. - Every faculty member created whatsapp group of students. - Regular lectures were conducted through this group. - Online Webinars, workshops were held in which large number of teachers and students from various colleges participated to hear thoughts of renowned faculties. - socratic club was held usually on Saturdays - Students from our college participated in online and offline NCC camps - Online guidance for interviews was provided through various lectures placement in corporate sector including online mock interviews - Students from our college participated in online campus recruitment programmes.

## Extended Profile

### 1. Programme

1.1	148
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	644
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	195
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	219
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		16
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		19
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		13
Total number of Classrooms and Seminar halls		
4.2		19,88,548/-
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		04
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The mechanism for the well planned curriculum delivery exists in the following form: 1.The preparation of teaching plans by the teachers at the beginning of the year 2.The daily attendance of the students and the regular follow up of the absent students improve overall</p>		

students participation 3. The substitute arrangement of teachers on leave ensures that the lectures are held uninterruptedly, further substitute teachers engaging the lectures get additional time to complete their own syllabuses 4. For better comprehension the guest lectures are arranged on different modules of the curriculum. 5. An opportunity is made available to the teachers of not only our own college but also the teachers of other colleges to update their subject knowledge by holding workshops on the revised syllabus. 6. The periodic internal examinations are held to monitor the learning outcomes. 7. Question Bank is provided to students which helps them to write pertinent answers to questions in the university examinations. 8. Portion completion reports are obtained from teachers to ensure the completion of syllabus as per study budgets. 9. The teaching learning outcome is assessed through result analysis. 10. Spelling contest was conducted by dept. of English

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/extended%201.1-%20courses%20offered%20during%20the%20year.pdf">http://www.ddsscollegekop.com/AQAR2122/extended%201.1-%20courses%20offered%20during%20the%20year.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As this year has been a mixed nature of Covid-19 restrictions and intermittent relaxation of conditions. In view of Precautionary measures by the government and the university, formal academic calendar was drafted at the beginning of the term. However we successfully managed the said peculiar situation by forming subject wise whatsapp groups of the students which was used as a platform for teaching and communication to students. While after relaxations of restrictions students were present physically. Different programs and guest lectures were organized in an online and offline mode. All semesterwise examinations were held offline mode. The teaching took place as per individual plans given to students by the teachers. The examinations were conducted as per the directions given by the university.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/1.1.2%20Academic%20calendar%20.pdf">http://www.ddsscollegekop.com/AQAR2122/1.1.2%20Academic%20calendar%20.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our institution's curriculum effectively integrates cross cutting issues relevant to gender, environment and sustainability, human values and professional ethic and leads to strong value based holistic development of students. Various activities organized online and offline throughout the year as a part of the curriculum that help in this endeavor. 1. Gender Sensitivity: Gender related courses are an integral component of various programmes. Students are sensitized and encouraged to work towards gender equality from cross-cultural perspective. We usually organize gender sensitization camps that includes women's rights, human rights, child rights, gender justice and gender equality. International women's day. Our institution organizes seminars, conferences, guest

lectures, exhibitions, and literary activities that help in gender sensitization. We could conduct both online and offline activities.

2. Environment and sustainability: Institution's curriculum on Environment studies include, Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions. Environment Day, Earth Day, tree plantation and Water Day are annually celebrated in the college. NSS department of our college conducted 'Mazi Vasundhara Abhiyan' throughout the year.

3. Human Values and professional Ethics: The curriculum has the following courses in all UG programmes specially focuses on the development of human values and professional ethics. Cultural Education, General knowledge, current affairs, rural development, social and Environmental studies, Disaster management. Department of History visited painting and photo exhibition on life and work of chh. Shahu Maharaj.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
<b>127</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="http://ddsscollegekop.com/AOAR2122/1.2.1%20Number%20of%20programmes.pdf">http://ddsscollegekop.com/AOAR2122/1.2.1%20Number%20of%20programmes.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	



**2.1.1.1 - Number of sanctioned seats during the year****120 per class**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****195**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the student's after admission and organizes special programs for advanced learners and slow learners. The College teachers give special attention to the slow learners and they are asked to sit in front row in the class. Remedial coaching time table for slow learners was provided. The slow learners are given extra time to clarify their doubts in the class/department. Assignments are given to slow learners as per their requirements / need and capacity. Whereas Advanced learners are encouraged to go library and providing extra reading material. Search web links for further and deeper study .I in the subjects. They are motivated to participate in seminars and workshops. To enhance their skill they are given problem solving projects. Apart from this through question-answer method , class unit tests, open book practice examination for B.Com.I, II and III and group discussions teachers get broad idea about their IQ level.

File Description	Documents
Link for additional Information	<a href="http://www.ddsscollegekop.com/AQAR2122/2.2.1.pdf">http://www.ddsscollegekop.com/AQAR2122/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
644	16

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution practices a teaching methodology which focuses on imparting education through a student centric approach. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities, so that they can absorb and grasp information at their own pace. Courses of the institution are defined highlighting course objectives programme, specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio-visual aids, language Lab, industrial visits, field work, and projects are some of the means utilized by the departments to provide experiential and participative learning. Internal assessments are so planned as to encourage students to work independently. Written assignments are required to be submitted by students and these researching on the given topic so as to enhance confidence, develop writing skills. Through seminars students are also involved in participative learning. Discussions and debates on various topics/issues are made available by 'Socratic club', so that students can reflect and analyze by eliciting responses to the subject under discussion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/2.3.1.pdf">http://www.ddsscollegekop.com/AQAR2122/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning the process. The institution follows ICT enabled teaching in addition to the traditional classroom education. One classroom is ICT enabled with projectors installed, teaching was conducted in an online and offlinemode. The faculty used Various ICT enabled tools to enhance the quality of teaching learning. The faculty members used zoom / Google meet to deliver the lectures and conduct tests. Some interactive methods for effective teachings are also used, such as PPT, video clippings YouTube links along with traditioinal methods and tools .Whats- App group used as platforms to communicate make announcements, share information and replying to queries. To solve problems of accuracy in an online and offlinemode, faculty have used various tools like - WPS, along with face to face conversation. offlinetests were conducted and e-assignments were given. Other important activities such as-project presentation, debates. The research journals and e-books are available on online Library. Almost all departments conducted webinars, seminars, workshops, guest lectures on the new developments in the core subjects for effective teaching and learning, on zoom and Google platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.ddsscollegekop.com/AQAR2122/2.3.2.pdf">http://www.ddsscollegekop.com/AQAR2122/2.3.2.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

0

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has transparent and robust evaluation process in terms of Frequency and mode. The system of internal assessment is communicated with the students well in time. The principal holds meeting of the faculties and directs them to ensure effective implementation of the evaluation process. Evaluation is made through Unit Tests, Assignments submission processes at college level, Field Visits are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed On Notice board and communicated to the students. Personal guidance is given to the poor performing students. Student appearing for third year are asked to deliver the seminars of the concerned subject Topics. For transparent and robust internal assessment we have, Internal Exam committee Question paper setting Conduct of exam Result display The method helps the teachers to evaluate students more appropriately. Due to it the interest of the student towards learning and attending the classes has been increased. It creates the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skill of the students which is very essential to face the interviews,

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.ddsscollegekop.com/AOAR2122/2.5.1.pdf">http://www.ddsscollegekop.com/AOAR2122/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. At the beginning of the semester faculty members inform the students about

the various components in the assessment process during the semester. The internal assessment test schedules are prepared as per the University and communicated to the students well in advance. To ensure proper conduct of formative tests either one or two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination. The Corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are uploaded periodically on the University web portal along with their attendance. For the quality of the projects, the evaluation is done by project Review Committee along with the project guides. The continuous evaluation of students is carried out by faculty, regarding theory lectures assignments and unit tests. The midterm marks are allotted based on defined strategies. The institute appoints a senior supervisor for smooth conduction of examinations. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the principal. At University level: The queries related to exam, results, corrections, revaluation, and other issues of the examination are handled, at that University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the institution. B.Com program outcome (POs/PSOs/COs): It could provide Job opportunities in industries, Banking sectors, Insurance companies, Financing companies, Transport Agencies, Warehousing, etc. After completing graduation students can get skills regarding Marketing manager, overall administration abilities of company. Students can startup their own business, get Knowledge about decision making, innovations and problem solving. They can acquire the knowledge along with practical skill about auditing and taxation. They can turn into a Manger, Accountant, cost accountant, Auditor, Company Secretary, Professor, Stock Agents, employment etc. Students will prove themselves in different professional exams like C.A, C.S, C.M.A, M.P.S.C, U.P.S.C. Students will be able to do their higher

education and research. The B.A. (POs/PSOs/COs): B.A. graduates can pursue B.Ed. course. They can do post graduate studies. After their P.G they may do M.Phil or Ph.D. Other career options: Journalism, Tourism, Judiciary, Linguistics etc. They are eligible to appear for U.P.S.C, M.P.S.C, Railway, Banking. They also do M.B.A. It enhances Critical Thinking Ability to analyze, synthesize, and integrate knowledge, capability to evaluate the validity of arguments and conclusion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.ddsscollegekop.com/AOAR2122/2.6.1.pdf">http://www.ddsscollegekop.com/AOAR2122/2.6.1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute is affiliated to Shivaji University Kolhapur. We offered under graduate courses under the faculty of Arts and Commerce. Institution followed the curriculum designed by our affiliated university. The programme outcomes and course outcomes are evaluated by the institution. The strength and passing percentage of the students are increasing consistently. We took utmost care of measuring the level of attainment of POs, PSOs, and Cos. We took feedback from all the stakeholders in this respect. For this we implemented the mechanism as follows. The institute followed the Academic calendar. All the teachers prepared semester wise evaluation reports. Placement committee took the review of the student's progression to higher studies and their placement. The program outcomes of Bachelor of Arts Students are introduced to community enjoyment and global understanding. Critical and creative thinking of the students have been developed. Students developed their communication skills, Ethical values which are inculcated among the students. The program outcomes of Bachelor of Commerce. Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance. Understanding of the students is imparting of national economics and business scenario. Students developed their entrepreneurship and contributed in the successful operation of a business.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/2.6.2.pdf">http://www.ddsscollegekop.com/AQAR2122/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

199

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.ddsscollegekop.com/AQAR2122/2.6.3.1%20Total%20Number%20of%20students%20.pdf">http://www.ddsscollegekop.com/AQAR2122/2.6.3.1%20Total%20Number%20of%20students%20.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NIL](#)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0



File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution is actively organizing and participates in various extension activities to promote the institute- neighborhood community to sensitize the students towards community needs. Our institution inculcates this awareness and goodness through various program like, Cleanliness, Green Environment, Tree Plantation, Gender Sensitization, say NO to Tobacco, Mental Health awareness, National Youth Day, Road Safety awareness campaign, NSS Day and residential camp, Blood Donation camp, Women Development and Empowerment activities, International Yoga Day etc. All mentioned activities have a positive impact on the students. Programs on women empowerment create awareness among girl students of their condition and their rights and among boys a sensitivity bias and patriarchal prejudices. The N.S.S and N.C.C cell of our institute continuously promoting above activities. The institution is imparting quality excellence in education and overall development of faculty by

organizing National and International conferences, Webinars Workshops, every year. The institute also motivate the faculty towards research and development to groom their skills and uplifting their quality through career Assessment forms, Research Certifications and Excellence and innovation Awards and Certifications.

File Description	Documents
Paste link for additional information	<a href="http://www.ddsscollegekop.com/AOAR2122/3.3.1%20Extension%20activities%20.pdf">http://www.ddsscollegekop.com/AOAR2122/3.3.1%20Extension%20activities%20.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1151

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has well developed and well equipped campus with modern facilities and learning resources to achieve academic excellence according to objectives. The infrastructure facilities are categorized as under. Learning resources and infrastructure required for library, computer center, classroom teaching events, meetings and conferences. Utilities include safe drinking water and restrooms. Classes are scheduled for optimal utilization of the available physical infrastructure. The library at our institution is integrated knowledge resource center. The institution has a policy for the creation and enhancement of infrastructure in order to promote a good teaching-learning environment. Physical infrastructure to support activities like: Lecture Halls- There are 13 lecture halls available on the main campus to accommodate a large student strength in any course. Mini Plants-Solar plant Reliable power supply Safety and surveillance- The institution installed security surveillance cameras and monitors input from around 10 cameras 24/7. This prevents mishaps. Fire extinguisher system is fixed for safety. Medical facilities- first aid box. Soft Infrastructure Admission system- D.D.Shinde Sarkar has its own indigenous admission system which handles new student application, generation of admit cards, result processing and generation of merit list which are finally displayed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/4.1.1%20Physical%20facilities.pdf">http://ddsscollegekop.com/AQAR2122/4.1.1%20Physical%20facilities.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute, with its compulsory core courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. It has adequate facilities for sports, games and cultural activities. It has playground which we hire on rental basis every year, with provision for multiple games such as, cricket, football, hockey, volleyball, basketball, and kho-kho. Institution has well-equipped assembly hall for organizing annual functions and cultural events. Major cultural events are organized at 'Akshata Mangal Karyalaya'...which we hire on rental basis as per need. Sports competitions are organized regularly every year for students. Students are specially trained for participation in zonal and inter zonal. Special sessions on Yoga and self-defense are organized. National Independence Day Republic Day are celebrated in the institute by unfurling the national flag followed by a Guard of honor of the chief guest by N.C.C

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/4.1.2%20Cultural%20Hall%20and%20Play%20Ground.pdf">http://ddsscollegekop.com/AQAR2122/4.1.2%20Cultural%20Hall%20and%20Play%20Ground.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

o

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/4.1.3%20Classroom%20with%20ICT%20facility.pdf">http://ddsscollegekop.com/AQAR2122/4.1.3%20Classroom%20with%20ICT%20facility.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,08610/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has SLIM software from 2020-21, V.9.4.2 Senayan partially automated and starting accession.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://ddsscollegekop.com/AQAR2122/4.2.1%20Library%20using%20ILMS.pdf">http://ddsscollegekop.com/AQAR2122/4.2.1%20Library%20using%20ILMS.pdf</a>

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-

E. None of the above

### ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.35,527/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

1126

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There is 1 digitally equipped conference hall. The up-



gradation work of another laboratory (English language laboratory) is also there. Well-equipped computer lab is also functioning in the college. The college building is facilitated with the Wi-Fi connectivity. There is open access on Wi-Fi connectivity to all students and the staff members of the college. All teaching staff members use the ICT in the classrooms and whenever needed. The different educational sites are shown to the students with the help of Digital Device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities we regularly update. Computers are formatted in regular basis. Anti-Virus is regularly installed in computers. All computers have Anti-Virus. Wi-Fi connectivity is available. CCTV is installed everywhere. Website is maintained by Samruddhi Infotech, and college pays a fee for maintenance. In this regard college spent following amount.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/4.3.1%20IT%20facilities%20including%20Wi-Fi.pdf">http://ddsscollegekop.com/AQAR2122/4.3.1%20IT%20facilities%20including%20Wi-Fi.pdf</a>

#### 4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,50,143/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The institution has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. Classrooms are managed with proper systems and procedures as recommended by the University. Stock list of assets of classroom property done on a regular basis, There is proper reporting system about repairs and replacement . Library: Our library works effectively and serves its patrons for information requirements. Yearly statistics for utilization of library resources . Sports: Sports committee looks after maintaining various indoor and outdoor sports competitions . Students are encouraged to participate in completions. The celebration of International Yoga Day has become a regular affair. Many students and faculty participates in it. Maintenance of computers: updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance for computers, Xerox machines, software, CCTV, Fire extinguisher, security are well maintained. An internal housekeeping service looks after cleanliness on the campus. Website is maintained and updated regularly. The purchase committee looks after all the purchase in the college. Institution follows all safety and security norms as required. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for all students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/4.4.2%20Maintaining%20and%20utilising%20physical%20facilities.pdf">http://ddsscollegekop.com/AQAR2122/4.4.2%20Maintaining%20and%20utilising%20physical%20facilities.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

37

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="http://www.ddsscollegekop.com/AOAR2122/Cri%205.1.3.pdf">http://www.ddsscollegekop.com/AOAR2122/Cri%205.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**98**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**98**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

61

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Interim Student Council was formed in view of enshowing revised guidelines for formation of students council. The Students were given representation on various committees as under: 1) Editorial Board of College Magazine-The Student Editors encourage there Friends to write articles , poems, travelogues, Book Reviews, sketches, paintings, photography etc. They collect articles etc. and rewrite and type the corrected articles. They help in preparing the dummy of the college magazine. They suggest the theme and prepare the cover page of the college magazine. 2) Wall paper committee- The student editors of the wall paper committee invite suggestions of its theme from their friends. They select the topic, collect the information and prepare the write- up for the wall paper . 3)Internal complaints committee- according to Supreme Court decision, UGC and University directives, college has constituted this committee and has given representation to student community in the matters related to students grievances.

File Description	Documents
Paste link for additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/Cri%205.3.2.pdf">http://www.ddsscollegekop.com/AQAR2122/Cri%205.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Not Applicable**

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Mission:- To provide quality education to all students irrespective of caste creed religion and socio-economic status to uplift the society as a whole. Vision :-To offer quality education to the students to meet the global challenges at the lowest cost. Goals And Objectives:- To achieve academic excellence. To complete them at national and international level in all areas of life. To develop**



leadership qualities. To promote the faculty towards quality research and examination. Core Values :-Excellence through Education, Social responsibility and civic awareness and Improvement in Education. The empowered team of the college involves principal, members of different committees, teaching staff; IQAC, committee, non teaching , stakeholders, alumni and local management. There are many committees to support the vision and mission of the college. Successful implementation of activities and responsibilities all committees are always active. Perspective plans are implemented by principal with finance committee headed by him. He deals with the finance received from the various grants for maintenance of college. Academic achievement, sports achievement, SET NET and other qualifying extra-curricular achievements, national seminars, competitions, workshops, guest lectures, constitution awareness, ethical and moral values developments, educational tour are the key factors.

File Description	Documents
Paste link for additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/6.1.1-%20Institutional%20vision%20and%20leadership.pdf">http://www.ddsscollegekop.com/AQAR2122/6.1.1-%20Institutional%20vision%20and%20leadership.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution was established in 1991. The structure of the institution is participative and decentralized. Institution has permanent principal. The principal has authority to take any decision for the welfare of students and institution. The members of Sanstha do not interfere in the decisions taken by the principal. The heads of various departments have authority to decide the workloads, distribution of periods and topics to teach and distribution of papers for assessment among faculties. Heads have the authority to order books for their respective subjects. All the committees comprise two to three faculty members along with student member. The non-teaching staff of the institution works in co-ordination with the principal. All financial decisions are taken with the approval of the management. There has not been a single serious case of agitation, against the principal or management in the history of the college. Various committees are formed for the effective running of Academic and Administrative activities. They are Internal Quality Assurance Cell, Redressal Cell, NSS, SC ST

Cell, Placement cell, Time-Table, Sports, Library, Alumni, Gymkhana, Magazine, Saraswati Club, Anti-Ragging, Anti-Sexual Harassment, Admission, Exam, Finance, Socratic club, purchase committee and Dr. Abasaheb Shinde competitive exam guidance center.

File Description	Documents
Paste link for additional information	<a href="http://www.ddsscollegekop.com/AOAR2122/6.1.2%20list%20of%20all%20committees.pdf">http://www.ddsscollegekop.com/AOAR2122/6.1.2%20list%20of%20all%20committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Core values:** Excellence in Teaching and Learning, Respect and commitment, Holistic Development Plan \***Objectives:** The IQAC has considered the following main objectives. NAAC - to ensure top quality standards in higher education, Contributing to National Development, Developing requisite competencies qualities among the students. ICT-Based teaching and learning. Perspective plan To maintain continuously good academic performance. To develop and execute effective teaching-learning process. Strategic plan Industrial visits to various business premises. Conducting soft skills and lectures on etiquettes. To develop and execute effective teaching-learning process. ICT -Based teaching along with library facilities. To encourage the teachers to participate in orientation programme, Refresher courses, seminars etc. and present research paper. To Encourage Students to participate in seminars, conferences and Workshop. Examination shows performance of the students. As per the guidelines of Shivaji University, examination in grading system has become a continuous evaluation process. Paper setting, printing, assessment, moderation and results could be conducted smoothly. **Action Plans:** Furniture work. Installation of CCTV surveillance. Internet and telephone facilities. The well-furnished exam hall with good ventilation. All operations related to examination are exclusively carried out here. 2. Transparency has been brought in.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/6.2.1%20ICT%20based%20teaching.pdf">http://ddsscollegekop.com/AQAR2122/6.2.1%20ICT%20based%20teaching.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution is administered by Shivaji University Kolhapur. The overall planning and development of the institution is done by the Board of Management under the Presidentship and executed under the directions of the President and the Principal. Everyday administrative affairs of the College are managed by the principal. The President, is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure. The principal is the academic head. The Finance committee is responsible for all financial matters. The Statutory Bodies are constituted and meetings are conducted as per the UGC, State Government and Shivaji University guidelines. There are Committees, Cells in the College. The leadership is shared with the Controller of Examinations, IQAC Co ordinator and all the Heads of the Departments. There is a written Job Description given to the officials at the time of appointment. Evaluation system register is updated by exam controller. The Grievance redressal committees have been formed for both staff and the students. The power delegation and decentralisation of authority enrich the effective and efficient functioning of the institution in all its spheres. The Management plays a crucial role in enriching planning and execution of various academic activities.

File Description	Documents
Paste link for additional information	<a href="http://www.ddsscollegekop.com/AQAR2122/6.2.2%20functioning%20of%20institutional%20bodies.pdf">http://www.ddsscollegekop.com/AQAR2122/6.2.2%20functioning%20of%20institutional%20bodies.pdf</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Welfare measures are not only for the development of staff but also for the organization development. DDSS College offers various schemes to all the employees with the motive to promote the efficiency and efficacy. Following are the welfare measures provided to teaching and non-teaching staff by the institution: 1. Maternity Leave, A pregnant woman employee in our college is entitled to avail a maximum of 90 days' full paid maternity leave. 2 Faculty members are encouraged to participate in Conferences / Workshops to enhance their quality in academics. Leave on Duty: Leave on duty is provided to teaching staff of the institute to attend guest lectures, Conferences &amp; other educational programs. Medical Allowance, non-doctoral staff members are encouraged to get enrolled Ph.D. program, medical leave, Yoga Activities, 24- hour power back-up (100%) through solar power plant, Wi-Fi facility, Workspace, Computing facility, Identity cards, Sports facilities provided to teaching and non-teaching staff. Departments have been supported for MoUs and Conferences. Various kinds of scholarships are available on basis of merit, for the underprivileged sections of the society. The institution welcomes suggestions and feedback to improve the welfare measures in the Institute.</p>	

File Description	Documents
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/6.3.1.%20Institution%20has%20effective%20welfare%20measures.pdf">http://ddsscollegekop.com/AQAR2122/6.3.1.%20Institution%20has%20effective%20welfare%20measures.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance-based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and extra-curricular activities. His/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, question

paper setting and evaluation, etc. Besides, student's feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, short-term training courses, performing invigilation duties, participation in college administrative bodies like IQAC, financial committee. Institution motivates faculty to participate in conferences, workshops, publications in indexed journals, book publication, awards, honours, fellowships etc. The above set performance appraisal report is filled by employee in a given prescribed format by University which includes all the above. A few strategies are observed in appraising non-teaching staff's performance, this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality of work, innovation willingness to learn, diligence etc. besides they also assess the behavioural aspects like group behaviour, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has established a mechanism for conducting Internal audit is conducted yearly by the internal financial committee. The committee verifies the income and expenditure details and the compliance report of audits is submitted to the management through principal. Before the commencement of every financial year, principal submits a proposal on budget allocation. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery etc. and non-recurring expenses like library purchase, furniture and other development expenses. Internal audit: All vouchers are audited by an internal financial committee. The expenses are thoroughly checked by verifying bills and vouchers. If any discrepancy is found it is brought to the notice of the principal. The same process is being followed for the year 2021-22. External audit: The accounts of the college are audited by chartered accountant. The auditor ensures the all payments are duly authorized after the audit. Any queries, in the process of audit would be attended immediately along with the supporting documents.

The institution did not come across any major audit objection during the preceding years. The audited statement signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	<a href="http://ddsscollegekop.com/AOAR2122/6.4.1%20financial%20audit%2021-%2022.pdf">http://ddsscollegekop.com/AOAR2122/6.4.1%20financial%20audit%2021-%2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows: 1. Fees: Fees charged as per the university and government norms from students of various granted. 2. Salary Grant: The College receives salary grant from the State Government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as C.H.B teachers working on granted posts finance committee monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. 3. The Purchase Committee takes care that purchases are done properly. 4. Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly 5. The Library Advisory Committee takes care that the resources in library are utilized optimally. 6. Campus cleanness and its utilization is monitored by the Campus Cleanliness and Beautification Committee.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It assesses and suggests the parameters of quality education. • Academic Audit through IQAC: The college takes academic audit of each department and various committees every year through IQAC. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, ICT based activity, students' competition, seminar and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session. The report of the committee was submitted to the IQAC. Due to implementation of such academic audit, all departments and committees have been improving their curricular, co-curricular and extra cocurricular performances. • The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e., Tree Plantation, Plastic Eradication, Clean and Beautiful Campus etc. Because of these practices, eco-friendly and pollution free college campus and social awareness is developed in the community. • Use and enrichment of ICT infrastructure. IQAC always encouraged teachers to utilize ICT tools in classroom teaching. IQAC arranges different workshop about, Video conference, handling ICT instrument, the educational use of social media etc.

File Description	Documents
Paste link for additional information	<a href="http://ddsscollegekop.com/AQAR2122/6.5.1.%20Tally%20practice%20photo.pdf">http://ddsscollegekop.com/AQAR2122/6.5.1.%20Tally%20practice%20photo.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, and strictly followed. Admission to various programmes, notified in the Academic Calendar. The students have to attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, syllabi of the courses before the semester commences. Attendance and conduct of classes are monitored by the faculties, and HODs. Feedback from students is also taken by teachers for their respective courses, through IQAC. Students can approach the principal directly. According to IQAC recommendations the teaching-learning processes are reviewed, improvements implemented. The initiatives taken over like • Introduction of Daily Home Assignments • Automation of Admission Processes • Automation of Examination Processes • Green initiatives in Campus - tree plantation, solar power plant, • MoUs with prestigious Institutes, Universities, Govt. agencies • In addition to IQAC the Institute also considers the recommendations of the Advisory Committee on Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.ddsscollegekop.com/AQAR2122/6.5.3%20IQAC%20initiatives%20and%20AAA.pdf">http://www.ddsscollegekop.com/AQAR2122/6.5.3%20IQAC%20initiatives%20and%20AAA.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the promotion of gender equity some measures commenced by institution: The safety and security of all the students has always been a prime responsibility of the institution. The timings of the college (from 7.30 to 12.30) are quite convenient for the girls who commute from the neighbouring villages. Sports practices and other activities are completed before 11.30 am. While going outstation for participating in the inter-college events, a female faculty always accompanies the girls. All the students have been given ID cards to prevent the entry of the outsiders. The two peons manage this business. During exams, and annual day celebrations, presence of the police is insisted. The Anti-ragging Committee is formed for the safety of all the students. Separate wash rooms are there for the girl and boy students. The Women's Committee organizes a number of activities for women empowerment. Fortunately, no serious kind of complaint has ever been registered to this committee till date.

File Description	Documents
Annual gender sensitization action plan	<a href="#">To organize guest lectures regarding gender sensitization</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">a) Anti -Ragging Committee ,e) ICC</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<b>NIL</b>	
<b>File Description</b>	<b>Documents</b>
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>C. Any 2 of the above</b>

<p><b>1.Restricted entry of automobiles</b>  <b>2. Use of Bicycles/ Battery powered vehicles</b>  <b>3. Pedestrian Friendly pathways</b>  <b>4. Ban on use of Plastic</b>  <b>5. landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Institution's quest is to encourage student achievement and preparation for global competitiveness by stimulating educational excellence and ensuring equal access. DDSSC welcomed and admitted students from various backgrounds and experiences. A good environment requires mutual respect, effective relationships, clear communication and better understandings. Students and staff have benefitted from culturally inclusive practice and experience diversity as a resource that enriches our teaching, learning, research, service provision and other work. Inclusive practice enables all students and staff to get the maximum academic, personal and social benefit from their experience at DDSSC. An inclusive environment on campus contributes to making institution a safe, enjoyable and productive place for everyone. Both national and International Students at UG level bring the required multistate (i.e., Gujarat, Rajasthan, Uttar Pradesh, Karnataka, etc.) and multi-national (i.e., Ethiopia, Kenya, Rwanda, Uganda, etc.) cultural diversity by enriching the ethos, language, cuisines and festivals. Likewise, throughout the Year our institution organises many events to promote an inclusive environment, harmony towards cultural, regional, linguistic, communal and other diversities. Even during covid-19 series of webinars with the focus on above themes facilitated the spirit and commitment of the University.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution sensitizes the students and staff about constitutional obligations about duties, rights, responsibilities, and values to make them better citizens of the country. The college curriculum has courses like Introduction to Constitution of India, Moral Philosophy, Value Education, etc. The institute hoists national flag during national festivals and invites eminent persons to inspire students and staff. Code of conduct is prepared for students. The institution encourages participation of students in Sports, NCC and NSS at National level to strengthen nationwide bond. The topics like, Ethical Values, rights, duties and responsibilities of citizens are taken for Elocution/ Debates competitions. The institution focuses on Fundamental Duties and Rights of Indian Citizens. The students have enthusiastically participated in various activities like seminar, conferences, socratic club, poster making competition. The Faculty of Political Science celebrates the Constitution Day on an annual basis. Various departments of the institution, NCC and NSS unit are actively involved in conducting several activities for inculcating values for being responsible citizens like Blood donation camp, workshop on 'Human rights' Voter's awareness program, financial awareness, "Swachhata pakhavada", Swach Bharat Abhiyan, International Human Rights Day, World water day, Drug addiction in Society etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code**

C. Any 2 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following National, International commemorative days and events were organized in our college by various departments during the year 2021-22:

1. International Yoga Day, 2. Independence Day, 3. Organ Donation Day 4. Chh. Shahu Maharaj Jayanti, 5. Aids Day. 6. Republic day. 7. International women's day 8. World disability day 9. Birth Anniversary of Mahatma Gandhi 10. Indian Navy Day 11. National Flag Day 12. Celebration of NCC day 13. World Environment Day 14. Birth Anniversary of Krantijyoti Savitribai phule 15. Observed death anniversary of Dr. B. R. Ambedkar 16. Chha. Shivaji Maharaj Jayanti 16. Birth Anniversary of Dr. A.P.J. Abdul Kalam 17.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices



7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **English Grammar and Vocabulary Exercise:** 1) To enhance English language competence of the students with accuracy and fluency  
2) To enrich English language vocabulary. This practice also plays significant role in the process of teaching and learning. Under this activity, students are given a verb one day before and very next day, they are supposed to make usage of the verb into all types of English tenses. College has designed a Vocabulary Workbook that comprises thousands of difficult words selected from the syllabus. Students are asked the meaning and spelling of ten words with correct pronunciation from the workbook. It has increased English proficiency of the students.

2. **Mobile Library:**

With the support of management and IQAC, the library has decided to exhibit the books to students with this innovative idea. All the students are not able to visit the library. So, with one lab Attendant, the librarian visits every class with one trolley including the books on different topics: Marathi, Hindi, Eng. Language books on various topics and curriculum. Maximum students are able to take books as per their interest. Since 2017 this activity is in process till date. It inculcates reading habits of the students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Grammar and Vocabulary Exercise** Everyday students are given one verb to use in all tenses. They are instructed to memorize ten words everyday with its meanings and spellings from workbook. Teachers having off lecture go in classes to check words regularly. 1] To develop English of those students who came from Marathi medium schools. 2] To enrich their vocabulary and to make their own sentences which prove helpful in composing essays and writing

answers in exam. Mock Interviews: To face global challenges of competition and for development of communication skills students are provided with guidance of how to face interviews. Mock interviews are conducted by creating model setup of interview panel and environment for training and practice.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To conduct Test of English Grammar and vocabulary for B.A.I and B.com.
- To celebrate Teacher's Day.
- To organize film show
- To organize guest lecture on career guidance
- To organize Alumni meet
- Visit to Library- New college.
- To organize Inter-collegiate Poetry recitation competition
- To organize Annual Social day and cultural programme .
- To organize a guest lecture to make aware the students regarding scientific attitude.
- To organize study tour.
- To organize workshops and seminars.
- To celebrate various national and International days.
- To organize programme on death centenary year of Chh. Shahu Maharaj.
- To Prepare wallpaper on various issues on different occasions.
- To organize three IQAC meetings to discuss on important issues to maintain the quality education in institution in the next year.